

STUDENT/PARENT HANDBOOK
2023-2024

Morgan County R-I High School
Home of the Bulldogs
701 N. Oak St.
Stover, MO 65078
Telephone: 377-2218
www.mcr1.us

Mr. Matt Unger
Superintendent

Mr. Michael Marriott
Principal

Mrs. Carrie Hewett
Academic and Career Director

This handbook belongs to:

Name _____

Phone _____

Address _____

Grade _____

"The Bulldog Way"
*Striving for the Best,
We Rise Above the Rest!*

MCR-1 MS/HIS Mission Statement

Administrative Staff and Office Phone Numbers

Mr. Matt Unger	Superintendent of Schools	(573) 377-2217
Mr. Michael Marriott	High/Jr. High School Principal	(573) 377-2218
Dr. Molly Roe	Director of Instruction, Curriculum and Assessment	(573) 377-2219
Mrs. Jessica Smith	Elementary Principal	(573) 377-2219
Mrs. Heather Oelrichs	Director of Special Services	(573)377-4284
Mrs. Melissa Stone	Director of Afterschool Program	(573)377-2217

Goals for the Morgan County R-I School District

The student body of Stover High School will be guided by the philosophy that a free education is their right and that by accepting such an education, they are duty-bound to achieve since a democratic society's only safeguard is a well-informed and competent citizenry. Mastery of basic skills involving words and numbers will be the primary goal of every student. An appreciation and understanding of human achievements in the sciences, the humanities and the arts will be encouraged by the faculty. Scientific knowledge, investigation, and application will be developed in the students because they live in an environment which requires these skills. An understanding of the world and an appreciation of its people who have different social, cultural, economic, and ethnic backgrounds will be stressed because mankind's survival depends on enlightened knowledge which leads to tolerance. All students will be encouraged to develop habits and attitudes necessary for their future use as voters and leaders in their community, state, and country.

Requirements for Graduation

Language Arts.....	4
Social Studies.....	3
Science.....	3
Mathematics.....	3
Practical Arts.....	2
Fine Arts.....	1
Physical Education.....	1
Health.....	1/2
Electives.....	8
Personal Finance	1/2
Total Credits Needed for Graduation.....	26

Transfer Students - Accredited School Transfer

Accredited schools shall be those which are classified by the Missouri Department of Elementary and Secondary Education, or another state's department of education, North Central Association of Schools and Colleges, or listed as an approved school by the Committee on Accreditation of Schools, Non-Public.

Unaccredited Schools

A student received as a transfer from any unaccredited school or home instruction program shall not be placed permanently in a grade or program of study until the student can be evaluated by the Principal and others as designated by the Principal.

In case of home study, documentation of a course of study must be provided pursuant to Missouri School Law, Section 167.031 to be evaluated and appraised by the Principal and staff before credits towards graduation can be issued. Documentation shall include a minimum of the following records: a plan book, diary or other written records of subjects and activities engaged in; a portfolio of samples of the child's work; a record of evaluation of the child's academic progress, and a record of hours of instruction.

Transfer credits from an unaccredited school will be evaluated by the Principal. When approved by the Principal, only the transcript credits which correspond to course offerings accepted by the Missouri Department of Education, or to course offerings which correspond to those offered by the local school. A maximum of six units of credit may be accepted from unaccredited schools for any academic year including summer school and correspondence courses. The Principal's decision regarding placement and acceptance of credit may be appealed to the Superintendent of Schools with a final hearing before the Board of Education.

Grading Scale

95 - 100	A	4.00
90 - 94	A-	3.67
87 - 89	B+	3.33
83 - 86	B	3.00
80 - 82	B-	2.67
77 - 79	C+	2.33
73 - 76	C	2.00
70 - 72	C-	1.67
67 - 69	D+	1.33
63 - 66	D	1.00
60 - 62	D-	0.67
0 - 59	F	0.00

Grade weighting system

In order to encourage and reward students who choose a challenging course of study, a grade weighting system will be implemented for the computation of honor roll and class rank. In a weighted class, the student will earn extra 0.333 for grades B- to A, as denoted in the table below. Grades below B- will not receive weighted credit. The following classes will be weighted: English IV, Psychology, Sociology, Advanced Math(above Alg. II), Chemistry, Anatomy and Physiology, Physics and any dual-credit classes.

Grade	Regular points	Weighted points
A	4.000	4.333
A-	3.667	4.000
B+	3.333	3.667
B	3.000	3.333
B-	2.667	3.000

Policy on Graduation

Only those students who have met all requirements for graduation will participate in the commencement exercises. Students who finish requirements during the summer or the following year may participate in the commencement exercise the following year if they inform the administration of their desire to do so. Participation in the commencement exercise is a privilege not a right.

Early Graduation Policy

-Regardless of diploma date students will walk with the cohort they entered high school with if graduating early.

Any student who is interested in graduating after seven semesters needs to follow the procedure outlined below.

Step 1 – Complete application and return to high school counselor no later than October 1.

Step 2 - Meet with the high school counselor to discuss future plans, credit status, and reasons to graduate early.

Launch Program

Launch is a program that students can take for credit recovery or credit acquisition and use those credits towards graduation. Classes taken for credit acquisition will figure into the student's GPA. Students may take these classes on campus or off campus with the following stipulations. If a student is taking the classes off campus their participation will be based on attendance, grades, medical etc.... Each case will have to be approved by the administration. Once enrolled you must meet the following criteria to receive a diploma from Morgan Co. R-1: you must be enrolled in 7 classes a semester and actively working on them and take all state and local required tests (you will have to come on campus when they are offered and take them). If you would like to be part of the graduation ceremony you must score at or above your cohort's average on the majority of the test. Students that are participating in this program can only enroll or unenroll at a semester break once they start in the traditional program or the launch program they must finish where they started. Students participating full time in the launch program are not eligible for extracurricular activities.

Policy On 9th Semester Seniors

Any student who does not complete their graduation requirements in the 8th semester may return the 9th semester and attend only that portion of the day necessary to earn credits they are lacking for graduation. If a student is short of credits they may only walk in the graduation proceedings if the number of credits may be made up during the summer school session immediately following their senior year.

Dual Enrollment

A senior who has fulfilled all requirements and has earned at least 20 credits may attend State Fair Community College to earn college credit. The student must meet the following requirements:

- must have a cumulative grade point average of 3.00 (B+)
- regular attendance at both College and High School
- parent approval
- must attend 4 periods per day at Morgan Co. R-1
- maintain a B average in High School classes
- maintain a C average in College classes

Credit Acquisition

Students may acquire up to 2 credits a year on top of their regular schedule. Those classes must be taken during the summer school session.

Latin Awards

Academic honors will be awarded using a Latin recognition system for the top GPA earners who have attended a DESE accredited high school for eight full time semesters. Transfer credits will be weighted according to Morgan County R-1 High School course offerings.

Latin awards will be organized as follows:

- A. Summa cum laude (with highest honors) 3.9-4.0 and up
- B. Magna cum laude (with high honors) 3.8-3.89
- C. Cum laude (with honors) 3.7- 3.79

Students who achieve any of the above will wear stoles of a designated color during the graduation ceremony and also be recognized in the graduation program and ceremony. Summa cum laude will get an Achievement Medal in addition to the stole.

* In order to be eligible for any of the above awards students must have successfully completed Algebra 2 or above.

* A Summa Cum Laude recipient will be chosen to perform an academic address at Graduation. If there are no recipients then a speaker will be selected from the Magna cum laude recipients.

Bell Schedule

The following system of bells will be in effect this year. The time between classes will be four minutes.

8:05 -	Opening Bell		
8:10 – 9:01	First Period	12:09-12:30	HS Seminar
9:05-9:56	Second Period	12:05-12:25	6th Lunch
10:00-10:51	Third Period	12:11-12:30	7&8 Lunch
10:55-11:46	Fourth Period	12:34-1:25	5th Period
11:46-12:05	HS Lunch	1:29-2:20	6th Period
11:50-12:11	7&8 Seminar	2:24-3:15	7th Period

Student Arrivals

STUDENTS SHOULD NOT BE DROPPED OFF TO SCHOOL UNTIL 7:00 A.M.

ALL STUDENTS THAT ARE DROPPED OFF BETWEEN 7-7:40 A.M. WILL NEED TO BE DROPPED OFF AT THE SOUTH ENTRANCE(ELEMENTARY GYM) AND REPORT TO THE ELEMENTARY GYM UNLESS THEY HAVE SCHEDULED A MEETING WITH A TEACHER.

AT 7:40 STUDENTS IN GRADE 6 WILL REPORT TO THEIR HOMEROOM, GRADES 7 AND 8 WILL REPORT TO THE ELEMENTARY GYM AND STUDENTS IN GRADES 9-12 WILL REPORT TO THE HS GYM.

In the morning, if you are dropping off your student AFTER 7:40 a.m., then you will drop them off at the North Entrance(High School office).

***Please remember that Oak Street is a one way street in the morning and afternoon**

Dismissal from school

At the end of the school day students will be released to the busses, special arrangements made by the parent/guardians or to go home in an appropriate/customary manner.

Fees Collected From Student

Students pay class dues. Any textbook lost or destroyed will be paid for by the student to whom it is checked out. Damaged books will be paid for on a prorated basis as assessed by the faculty and Administration. Losses or damage should be reported to the appropriate teacher when they occur.

Students in Ag class and Family and Consumer Science classes will pay for materials used in their projects. Projects will become the property of the student. All art materials are to be paid for in advance.

School Activities and Activities Participation

Rules:

1. To be eligible to participate in or attend an extra-curricular activity that takes place after the school day is completed, a student must be in school for at least four (4) periods of the school day the event is scheduled. This includes all extra-curricular activities including athletics, dances, cheerleading, clubs, music etc.

2. Obey bus regulations to and from activities.

3. All school rules will be enforced during activities.

4. Upon return/dismissal of school activities students will be released to the parking lot unless parents request other arrangements.

5. The student must be at school for at least four (4) class periods on Friday to participate in weekend activities.

Consequences:

1. Cannot participate in the activity. Special Circumstances can waive this rule if discussed with the principal in advance.

2. Students who cannot follow the rules at activities will be asked to leave with additional punishment if deemed necessary.

Grade Requirements for Extra-Curricular Activities

- Grades will be checked every 3 weeks and at the end of the quarter.
- Students with an F at grade check will be put on probation for one week. If the grade is still an F at the end of that one week, they will then be ineligible to participate in all activities for a minimum of one week. Their grades will be checked at the end of that one week to determine if they are eligible or ineligible for another week.
- Students that do not become eligible after the week of probation will also be required to attend 2 hours of tutoring that week and cannot leave campus with activity during the school day while ineligible. Tutoring can be done at Night School, before/after school with a teacher or with their coach/sponsor after practice.
- School administration reserves the right to determine eligibility in all cases.

Visitors To School

Visitors will be allowed to come to school only on special occasions. *DAILY* visitors to the cafeteria will not be allowed

Visitor's Check in Procedure

All visitors will enter and exit through the North entrance(High School Office). All visitors will provide a reason for being on campus and sign in. Visitors will receive a visitor's name tag that will be worn in a conspicuous manner. Each visitor will sign out and return the name tag upon completion of their visit. Failure to follow these procedures may result in an individual being banned from the school premises.

Building Access

All students are expected to comply with building access control procedures. They will not prop or open locked doors to allow others entry to the school or in any way compromise the security of the facility.

Use of electronics devices and recording equipment

The Morgan County R-I School District prohibits the use of video or audio recording equipment on district property or at district activities by students except:

1. If required by a school-sponsored class or activity.
2. At performances or activities to which the general public is invited such as athletic competitions, concerts and plays.
3. At open meetings of the Board of Education or committees appointed by or at the direction of the Board.
4. As otherwise permitted by the building principal.
5. If a student brings their own electronic device (chromebook, cell phone, iPod, etc) to school and it is stolen, it is not the school's responsibility.

Electronic communication between staff and students.

Teachers should not be electronically communicating with students unless it is for an educational purpose.

Lost and Found

A lost and found will be kept in the office. Items found should be turned in immediately. Items lost should be reported to the office immediately. Books and personal belongings left in the hallway will be picked up and brought to the office.

Counseling Services

The guidance counselor is available to talk to students at almost any time about any subject. Students who wish to discuss situations, problems or hang-ups (school related or otherwise), are encouraged to make an appointment with the counselor. All interviews and conversations are **CONFIDENTIAL**. The counselor will not reveal any information to anyone unless given permission by the student to do so.

The counselor also works with students on goal-setting and decision making skills; on examining and evaluating values and beliefs. In order to help the students understand himself or herself better and to make effective decisions, the counselor may administer some "tests": interest inventories, aptitude batteries, personal opinion questionnaires, etc. The results of these are explained to the student. Check the counselors schedule or ask in the office to make an appointment.

Academic and Career Director

The Academic and Career Director will work with students on class schedules, career exploration and planning, plans following graduation and information concerning college, scholarships, technical schools, apprentice programs, the armed services and so forth are all available.

Office Regulations

Students are welcome in the office to do business and seek information. Students will not be allowed to barge into the office without first seeking the permission of the secretary.

Use of Telephone

The telephone in the office was placed there for school business. Parents should phone students only when it is very necessary. Messages will be delivered to students in these instances. **STUDENTS WILL NOT BE ALLOWED TO USE THE OFFICE PHONE EXCEPT IN THE CASE OF AN EMERGENCY.**

Lockers

The Office assigns lockers at the beginning of school. Students are to retain the locker assigned. Students must get permission to transfer lockers from the principal. Lockers must be kept neat and clean! For the health, sanitation, and cleanliness of the High School, students should not keep food or drinks in lockers. Juice drinks and candy, chips, etc. should only be consumed in cafeteria. Closed containers should not be opened in the hallways, classrooms, or gym area. Nothing is to be taped or glued to lockers. Lockers are the property of the school and may be searched by a school employee at any time. It is recommended that students secure their locker with a lock. A copy of the combination or key should be left in the office. If students act destructively or negligently, locker privileges may be revoked.

Senior Work Program

1. Must be a senior
2. Must be enrolled for all the classes necessary to graduate.
3. Must be enrolled for 5 total hours of classes (Vo-tech and/or H.S.)
4. If all the above requirements are met, the student may leave at the end of 5th hour if all the following requirements are met:
 - a. employed with a job that begins immediately after 5th hour ends or during 1st and

2nd hour (must be in school by the time 3rd hour starts.

- b. job must be at a place of business**
- c. the employer must be willing to send a report to the school showing the hours and days the student worked and how well the student did his/her job.**
- d. the employer and the student must allow school personnel to make informal observations of the student on the job**
- e. the school, the employer, and the student must be willing to work together to make released time from school a worthwhile experience**
- f. Fill out and return work release form that are available in the office**

5. Permission from the Principal

6. If at anytime the student does not fulfill his work obligation in the manner expected, he/she could lose his privilege of getting released from school and be expected to remain at school all day.

7. Request must be made at the beginning of the semester.

8. MSHSAA requires you be enrolled in 6 classes to play any sport or participate in any MSHSAA sponsored activity.

Automobiles and Motorcycles

Students driving to school will be expected to follow the regulation concerns for safe vehicle operation. Those choosing to disobey the rules face possible suspension of driving privileges.

- 1. Drive in a sensible manner so as to insure your safety and that of others.**
- 2. Students driving to school are not to pick up those waiting for a school bus.**
- 3. Students must register all the vehicles they could drive to school in the Principal's office.**
- 4. Motorcycles are to be parked in the parking lot.**
- 5. All state and local laws are extended onto school grounds.**
- 6. Students are to park in the North parking lot except for the front row that is reserved for teachers.**
- 7. Failure to obey these regulations will result in disciplinary action. The first offense will result in a written warning, the second offense will result in a one (1) week driving suspension, the third offense will result in a two (2) week driving suspension and the third offense will result in the loss of driving privileges for one (1) month or the rest of the school year.**

Hall Passes

Students should not be excused from the classroom unless it is absolutely necessary. Hall passes must be carried by any student out of class during class time. Any school employee is authorized and instructed to ask to see that students hall pass. Anyone caught in the hall without a pass is subject to disciplinary action.

Library

The Morgan Co. R-I Library is one of the best school libraries around. It is the goal of the district to keep it so and to keep its books and related equipment in the best condition possible. To do this we must obey the following rules:

A. Circulating Books:

- 1. Will be checked out for two (2) weeks. Some can be renewed.**
- 2. Any damage to books will be charged and must be paid. This includes turned down pages and markings.**
- 3. All lost books will be charged to you. Until these charges are paid, your library privileges will be cancelled.**

Changes may occur during the year as is felt needed by the librarian.

Cafeteria

All pupils, teachers and employees shall be allowed to use the cafeteria.

Closed Lunch Period

The school will operate on a closed lunch hour schedule and all students will remain at school during the lunch break.

Criticism and unkind remarks about the food will not be tolerated. Every menu meets state approved requirements.

Assemblies

All students are to attend assemblies as they are scheduled. Students must be on their BEST behavior during these events. Students must obey the following list of rules for assemblies:

- 1. Give the speaker or group your UNDIVIDED ATTENTION!**
- 2. Refrain from disruptive measures such as talking, combing hair, and other inappropriate behaviors.**
- 3. Show appreciation but refrain from excessive applause.**
- 4. Remain seated until dismissed.**
- 5. Students will be dismissed from assemblies as a class body.**
- 6. Sit with your grade.**

Sales and Services to Students

Seniors usually purchase senior rings, pictures, announcements and other items each year. It has been the policy of the school to permit these purchases, handle the business connected with them and work with and advise the members of the class concerning the items in question.

Senior Rings

The school will allow a ring salesman to come to the school and meet with the class as a group, show his wares, explain his prices and terms to sale, and take individual orders from those members who want to purchase rings. Rings are usually ordered in the fall of the Junior year and delivered in the spring. The balance is due upon delivery. Prices range and each student makes his own choice as to the price paid. Neither the school nor anyone connected with it realizes any profit whatsoever from these such transactions.

Senior Pictures

Senior pictures are taken each year by a well-established studio. The school allows a studio to send a photographer to the school, show their pictures, explain their prices and take pictures of seniors. The senior students have the sole decision as to how many pictures they purchase or whether they purchase any pictures. No one is obligated to buy pictures.

We do want to take pictures of every senior. The studio makes a large composite picture of all seniors to hang in the hall, one finished photo for the yearbook, and also takes group pictures for the school yearbook for the privilege of showing their wares and taking pictures. Neither the school nor anyone connected with it receives any profit whatsoever from these transactions, other than the above-mentioned pictures for the yearbook.

Senior Announcements and Cards

Toward graduation time a company is allowed to meet with the senior class and show their cards and items. Each member of the class then decides as to what and how many announcements to order. This is not a necessity for graduation but has become customary. The cost varies depending on items and numbers purchased. No profit is realized from these transactions by the school or anyone connected with it.

School Yearbooks

Every student, teacher or community member is privileged to purchase a yearbook. The average cost of the yearbook is about \$75.00. Through solicited advertising in the community and class project contributions, about half the cost is absorbed. Thus, the price of the yearbook to the purchaser is considerably reduced due to the solicitation of advertisement and fund-raiser. This yearbook is a souvenir of longer lasting value than any of the above items.

All School Pictures

A photographer is allowed to come in and take individual pictures, make up and send home to parents a packet. Pictures are taken on a pre-pay basis at the time they are taken. When they are delivered, if they are not satisfactory, they may be returned and money refunded. The school receives a commission on the sale of these pictures which is set aside for the purchase of equipment for the school. The photographer also furnishes the school pictures for the yearbook and for permanent records for the privilege of taking the pictures.

Emergency Information

It is urgent that we have an updated file containing emergency information. Please notify the school whenever a change of address, phone number, or any other information which would help us to reach parents or other specified person(s).

School Meals

The district is committed to serving healthy meals to children that contain fruits, vegetables, whole grains, and fat-free and low-fat milk; are moderate in sodium; are low in saturated fat; have zero

grams trans fat per serving (nutrition label or manufacturer's specification); and reasonably meet the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns, and support healthy choices while accommodating cultural food preferences and special dietary needs.

Policy EF-AP-1

Unpaid meal charges will be considered a delinquent debt 90 days after notice that charges are due when no payment or payment plan agreement has been made. Unpaid charges will be considered delinquent as long as the district determines the debt is collectible and efforts to collect the debt are ongoing. The district will make reasonable efforts to collect delinquent debt, including turning over unpaid meal charge balances to a collection agency when the superintendent or designee determines such action is in the best interest of the district. The district's Nonprofit School Food Services Account (NSFSA) funds may be used to cover the costs of reasonable efforts to collect delinquent debt, including costs associated with using a collection agency.

ADF-API

Celebrations and Rewards

All foods offered on the school campus may meet or exceed the USDA Smart Snacks in School nutrition standards, including through:

1. **Celebrations and parties.** The district can provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas. Healthy party ideas are available from the Alliance for a Healthier Generation and from the USDA.
2. **Classroom snacks brought by parents.** The district can provide to parents a list of foods and beverages that meet Smart Snacks nutrition standards.
3. **Rewards and incentives.** The district can provide teachers and other relevant school staff a list of alternative ways to reward children

Health Services

A full-time registered nurse is on duty each day. Students who need to go to the nurse should report to class first and get a pass from that teacher report to the office for a health referral slip. When a student becomes ill or injured while at school, that student should be taken to the school nurse at once. Any student leaving school as a result of illness/injury, must have authorization from the nurse or office before leaving. Students phoning or texting parents to come get them without first seeing the nurse will be subject to discipline.

Medication - If your child needs medication while at school, the following steps must be followed:

1. Take the medication to the nurse upon arrival at school
2. The original prescription bottle should be sent if its a prescription drug.
3. If it is an over the counter medication, it should be labeled with the name of the student,

the amount to be given, the time it is to be given, and the name of the medication.

4. Children taking Tylenol at school must have a signed permission slip on file in the nurse's office.

COMMUNICABLE DISEASES

It is very important to keep ill students at home in order to maintain a healthy school. A Communicable Disease is any illness that can pass from person to person. The following chart is a guideline of the most common communicable diseases. Please make sure to phone the High School office if your child is sick and keep your child at home.

<u>Common Cold/Flu/Covid-19</u>	<u>If fever is greater than 100 F, if excessive cough/nose/eye drainage is present. Any fever of 100 F must remain home until 24 hours fever-free without fever reducing medication and if symptoms are subsiding</u>
<u>Diarrhea/Vomiting</u>	<u>We recommend you keep your child home until 24 hours after the last occurrence of diarrhea or vomiting, even if there is no fever present. Please consult the school nurse</u>
<u>Pink Eye/Conjunctivitis</u>	<u>Red/Inflamed eye with drainage or crusted eyelids. Children should NOT attend school during the acute state. Antibiotic eye drops from a physician may be required.</u>
<u>Strep Throat</u>	<u>Must be on antibiotics and fever free for 24 hours.</u>
<u>Rashes</u>	<u>May be excluded until seen by a physician and may return to school with a note from the physician stating they are not contagious.</u>

Head lice

Unfortunately, head lice is a recurring problem. It happens in the best of families and the cleanest of homes. Only constant awareness can help lessen it. It is advisable that parents check your children every week. Nits can be normally found at the top of the head, nape of the neck, or behind the ears. Nits can be brown, white, or transparent. They look somewhat like dandruff, but they are cemented to the hair shaft and will not comb away.

If you find head lice, please contact the school. We can then check their personal effects and alert others. If your child is found to have lice or nits the school will notify you.

Your child will not be allowed to return to school if lice are visible. Please follow these steps:

1. Treat with the prescribed medication recommended by your doctor.
2. The treatment must be repeated in 10 days to kill all lice.
3. Wash all clothes and linens in HOT water.
4. Dry clean all clothes that cannot be washed.
5. Soak combs in 150* degree water for 15 minutes.

6. Carpeted rooms should be vacuumed.
7. See appendix B for no live lice policy.

Inclement Weather

On those days when school will need to be dismissed early or cancelled all together, the school send out a message to students and staff in the district using ONE CALL and will notify the following Media to get the word out:

KCLR 99FM Jeff City, KSIS 1059AM and KDRO 1490AM Sedalia, KS95 Versailles, KMOU 8 Columbia, KMIZ 17 Columbia and KRCG 13 Jefferson City.

ACTIVITIES

National Honor Society

Membership is restricted to upper classmen. Students are elected on a basis of scholarship (3.25 grade point average), character, service and leadership after the completion of three (3) semesters. Students must maintain a grade point average of 3.25 to remain in the Honor Society. Students in the Honor Society will have grades evaluated at the end of each semester. If their grade point average drops below a 3.25, the student will be placed on probation. Initiation of new members into the Society will consist of a formal program of initiation. To be in good standing with the chapter, members need to have a GPA of 3.25 or higher, attend chapter community service projects, complete all required community service hours, and attend chapter activities. To wear cords at graduation, members will need to be in good standing with the chapter.

Student Council

Members are elected by an application process

FCCLA

A chapter of FCCLA was organized in 1957-58. One must be taking or have taken a course in a Family and Consumer Science class to be entitled to belong to this club.

Class Organizations

Each class shall meet during the fall of the school year and elect class officers for the school year. Class officers to be selected are: President, Vice-President, Secretary, Treasurer. Class sponsors will be assigned by the High School Principal.

Music

The school district maintains various different bands and vocal groups. See the music instructor for more details.

Distribution of Noncurricular Publications by Students

The district recognizes that student expression regarding a variety of topics may be beneficial to the District's educational mission. Discussion and debate regarding serious issues can engender tolerance for diverse viewpoints. The District, however, has the obligation to ensure that student expression is consistent with the District's educational mission. Accordingly, the District has adopted guidelines to regulate student expression in a manner consistent with the District's educational goals.

Student Publications

The Board of Education encourages student production and distribution of publications which can provide opportunities for practical journalistic experience and for the written expression of differing opinions. The Board of Education recognizes that freedom of speech and press bring corresponding responsibilities, therefore, in its inherent authority based on Missouri Public School Law, it designates the school principal as the Board's representative. The principal, through appointment of a faculty advisor, shall provide guidance to students in appropriate methods for preparing and producing publications.

The building principal/designee may delay or stop distribution of any material proposed for printing or that have been printed which may reasonably forecast to cause substantial and material disruption or obstruction of any lawful mission, process, or function of the school.

Testing:

Students at MCR-1 participate in a variety of state testing.

1. Students in grades 6-8 in MAP testing
2. Students in grades 9-12 will take the required EOC's
3. Students in grade 11 will take the ACT on the state mandated day.
4. All 10th graders (and any student who has not taken it or needs to retake it) will take the ASVAB.
5. Students in grade 12 will take ACT Workkeys.
6. Students in grades 7-12 will take NWEA depending on classes they are enrolled in.

A+ Schools Program Requirements

The A+ School Scholarship program pays for college tuition at a Missouri public community college or technical/vocational school.

To become eligible each student must:

1. Sign an A+ agreement
2. Attend MCR1 or another A+ designated school for three (3) consecutive years immediately prior to high school graduation.
3. Graduate from high school with a cumulative GPA of 2.5 or higher
4. Maintain a 95% or higher attendance record for grades 9-12.
 - a. The student may miss no more than 8 days per year with or without documentation.
 - b. Documentation (doctor or dentist written excuses) must be turned into the A+ office during the same month the absence(s) occurs.
5. Perform a total of 50 hours of unpaid approved school-sponsored tutoring or mentoring.
6. Maintain a record of good citizenship as described in the A+ Handbook.
7. Complete the FAFSA online during the student's senior year (January 1 to April 1).
 - a. www.fafsa.ed.gov
8. Males must register with the Selective Service at the age of 18.
 - a. Register at www.sss.gov
9. Starting with the graduating class of 2015, the student must score Advanced or Proficient on a higher level math EOC (Algebra 1, Geometry, or Algebra 2). If the student does not meet

this requirement, there may be other options as determined by the Missouri Department of Higher Education.

Graduates who meet ALL the eligibility requirements will be certified for the A+ Schools Scholarship Program. Funding is from state appropriations by the Missouri General Assembly. Requirements for the program are determined by the Missouri Department of Higher Education. To maintain eligibility at the post-secondary level, the student must

- 1. Be enrolled and attend as a full-time student at a participating Missouri community college or technical school.**
- 2. Maintain a cumulative GPA of 2.5 or higher.**
- 3. Complete online the FAFSA yearly while enrolled in college. www.fafsa.ed.gov**

The complete A+ Handbook may be found on the school webpage. If you have questions, you may contact the A+ Coordinator at 573-377-2218.

2022-2023 MORGAN COUNTY R-I SCHOOL DISTRICT

SPONSORSHIP LIST

FCCLA	Kristen Foster
Student Council	Emily Metscher/Melissa Stone
Pep Band	Jason Payne
Yearbook	Heather Offield
Speech	Anna Koeller
Math Club	Alicia Marriott
School Play	Keiley Owsley
Nat. Honor Society	Alicia Marriott
FBLA	Heather Offield
Academic Team	Jackie Witte
FFA	Bryan Rumans
<u>Coaching Staff</u>	
Roy Poynter	Athletic Director
Tony Pace	Athletic Director
Candace Bauer	Varsity Volleyball
Shelley Nelson	Assistant Volleyball
Maddy Hinck	Assistant Volleyball
Angela Viebrock	J.H. Volleyball
Allyson Gotthardt	Assistant JH Volleyball
Chris Witte	Varsity Soccer
Anna Koeller	J.H. Soccer/HS Assistant
Megan Benny	Asst. JH. Soccer
Jon Jarvis	Girls Golf
Tony Pace	Varsity Boys Basketball
Wyatt Espinoza	Assistant Boys Basketball
Brendan Bauer	JH Boys Basketball
Billy Black	Assistant JH Boys Basketball
Jake Reardon	Girls Varsity Basketball
Andy Moon	Assistant Girls Basketball
Raven Eckhoff	JH Girls Basketball
Sharon Sidebottom	Asst JH Girls Basketball
Eric McNeal	Varsity Wrestling
Josh Sargent	Assistant Wrestling
Jason Evans	Assistant Wrestling
Wyatt Espinoza	Varsity Baseball
Jake Reardon	Assistant Baseball
Makenzie Harms	Varsity Softball
Darci Reardon	Assistant Softball
Chris Witte	Girls Soccer
Trish Schnakenberg	Asst Girls Soccer
Jon Jarvis	Boys Golf
Tony Pace	HS Track
Renee Pace	JH Track
Cindy Marriott	Cross Country
	Cheerleading
Kim Luetjen	Archery
Emily Metscher	Archery

DANCES

- 1. Must be under the age of 21**
- 2. Home school students or other students who are not currently in school for any other reason(s) must be cleared by the building administration. (drop outs will not be allowed)**
- 3. Cannot be in OSS.**
- 4. Smoking/Use of e-cigarette is not permitted by any student or guest attending the dance, either inside or outside of the facility.**
- 5. Guests from other schools must fill out a guest information sheet before they can come to the dance.**
- 6. Out of school guests must be signed up 2 days prior to the dance.**
- 7. Individuals will not be allowed to the dance if they are suspected of being under the influence of drug/or alcohol.**
- 8. Students must be at school for a minimum of 4 class periods on the day of the dance.**
- 9. All dresses must be in good taste.**

JUNIOR-SENIOR PROM

It has become a custom at Stover High School for the Junior Class to give the Senior Class a banquet and prom at the close of school. The prom is strictly a school affair and is one of the nicest events of the year and a highlight of every student's High School days. The Junior Class will work with sponsors and the principal to make the necessary arrangements.

All guest invited by the Juniors and Seniors must be selected in the following manner: Student body (9-12), or each Junior and Senior may invite an out-of school guest. All guests must be registered in the office prior to the dance.

Students are not allowed to leave the building and return to the dance. Students must remain in the dance area. ONCE YOU LEAVE YOU MAY NOT RE-ENTER.

Drinking of alcoholic beverages or any evidence of alcohol in or on the person will not be allowed at the dance. This is subject to disciplinary action if not adhered to.

MISCELLANEOUS ITEMS

Such items as workbooks, sportswear decorations and emblems, basketball shoes and socks and other items may be ordered through the school and is always sold to students at actual cost plus prorated postage and sales tax. Neither the school nor anyone connected with it received any profits from these transactions.

Morgan Co. R-I School District Code of Conduct

The public schools of this nation have the responsibility, conferred on them by the State, to provide public education for students until they graduate or reach the age of 21. To discharge this function effectively and equitably, school authorities and parents must ensure an environment in each school which is conducive to the learning process.

Federal and the state laws confer rights and freedoms to every citizen both in and out of school. At the same time, every citizen has the responsibility to respect the identical rights of others. In the school environment, these rights and responsibilities must be harmonious with the learning process. Thus school authorities are allowed a broader range of powers in maintaining an orderly environment than is allowed law enforcement authorities in society generally, provided they adhere to the requirements of due process and other constitutional standards. Rules that establish discipline guidelines for students are necessary and basic to their growth and development. It is the responsibility of the Morgan Co. R-I School District to have standards and expectations for student behavior.

This code of conduct will apply for students in grades 6-12 at all school sponsored activities; (home or away) and on school grounds or buses at any time as well as during the school day. The following is not an exhaustive list of offenses and the district can discipline a student for any action that is disruptive to the school environment, whether it occurs on or off school property.

Student Rights

Each student has the right to:

1. have the opportunity for a free education in the best learning environment.
2. freedom of speech and of the press so long as the exercise of these are not disruptive.
3. be secure in his/her person, papers and effects against unreasonable search and seizures; unless there is reasonable suspicion that the student is concealing materials prohibited by the law or this code.
4. expect that the school will be a safe place with no fear of bodily harm.
5. expect an appropriate environment conducive to learning.
6. not be discriminated against on the basis of sex, color, race, religion, national origin, handicap.
7. expect to be fully informed of school rules and regulations.
8. the right to due process of law with respect to suspension, expulsion, and decisions which the student believes injures his/her rights.

Student Responsibilities

Each student has the responsibility to:

1. know and adhere to reasonable rules and regulations.
2. respect the human dignity and worth of every individual.
3. refrain from libel, slanderous remarks, and obscenity in verbal or written expression.
4. study diligently and maintain the best possible level of academics.
5. be punctual and present in the regular school program.
6. dress and groom in a manner that meets reasonable standards.
7. help maintain the school environment, preserve school property, and use care when using school property.
8. refrain from gross disobedience or other behavior not conducive to the school environment.

General Categories of Behavior and Consequences

In order for any organization to function properly, there must be certain expectations for performance. Morgan County R-I has expectations of behavior for an orderly school atmosphere. The goal is to develop students that are self-disciplined and are able to make good judgments about acceptable behavior. Our philosophy is that no student will be allowed to disrupt the learning of other students. The following is not intended to be all inclusive as to the nature or type of misconduct or punishment. The Administration reserves the right to vary from the following as required by the circumstances of a situation. School rules apply at all school functions, at home, away, or on school transportation.

Alcoholic Beverages: The possession of and the consumption of alcoholic beverages on school property, the school bus, or at a school-sponsored activity is prohibited. Law enforcement officers will be notified.

Assault: A person commits the crime of assault while on school property if the person: (1) knowingly causes physical injury to another person; or (2) with criminal negligence, causes physical injury to another person by means of a deadly weapon; or (3) recklessly engages in conduct which creates a grave risk of death or serious physical injury to another person; and the act occurred on school or school district property, or in a vehicle that at the time of the act was in the service of a school or school district, or arose as a result of a school or school district-sponsored activity. (Class D felony)

Cell Phones: The school recognizes that parents have provided cell phones for their children for various reasons(However the school is not responsible for lost, damaged or stolen cell phones). Students may have their cellphones in school however, that is highly discouraged. Students with cell phones should have them turned off while in school. Students caught making phone call, texts or with their phone out during school time for anything other than educational purposes or with permission are subject to disciplinary action. Repeated incidents may result in long term confiscation and/or disciplinary action. Cell Phones are not allowed in the bathroom or locker rooms.

Displaced: Not being in the appropriate or assigned place.

Electronic devices: Electronic devices will be allowed at school for educational purposes only. Any non educational use could result in the device being confiscated.(However the school is not responsible for lost, damaged or stolen electronic device)

Cheating: Copying homework or tests from another individual or enabling another individual to copy homework or tests. Teachers will give zero credit for such work/tests.

Conduct at a School Activity: Inappropriate behavior at an extra-curricular event or assembly.

Disrespect and Lack of Courtesy: To insult, name call, dishonor, or verbally abuse a staff member or another student. Includes not addressing teachers as "Mr.", "Mrs.", or "Miss".

Disruption of Class: Any conduct considered disruptive to the education and learning of the students in the classroom.

Drugs: The possession of, sale of, or being under the influence of any substance considered by the law to be a "controlled substance" is prohibited on school grounds including cars. This also includes "look alike" substances.

Fighting: Mutual combat in which both parties have contributed to the conflict by provocation or any form of physical action.

General Misconduct: Such conduct as horseplay, running, pushing, shoving, loud talking, and littering.

Insubordination: The willful failure of a student to obey a reasonable directive from an authorized staff member.

Leaving Campus without Permission: Leaving the Morgan County R –I campus without first obtaining permission from parents, establishing that permission with the office staff, and properly signing out in the office.

Missing Assignments: Any student with two or more missing assignments will be assigned a night school. If students are repeat offenders they may be assigned additional punishment.

Obscenity: The use of profane ("cussing") or suggestive language. Possession of sexually explicit or suggestive materials.

Out of Designated Area: Students are not to enter any part of Morgan County R –I School Campus, other than their assigned classroom, without permission from a staff member.

Public Display of Affection: Conduct such as hugging, kissing, caressing, fondling. Students are to refrain from such displays on school property or at school sponsored activities.

Possession of Explosive Devices: Anything manufactured, processed, or packaged for exploding, emitting sparks, or combustion is prohibited.

Sexual Harassment: Unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct or communication.

Stealing: The act of taking or concealing the property of another without the owner's consent.

Threats: The act of threatening the well-being, health, or safety of any person on school property or en-route to or from school or at any school event verbally or by gesture. This also includes the act of bullying.

Tobacco Products/E-cigarettes(Vape machines)/Tobacco like products are prohibited. Morgan Co. R-1 is a smoke-free campus.(Policy – AH-tobacco free district) The possession of or the use of tobacco products on school property or at school-sponsored activities is prohibited. The use of tobacco products in an area visible from the school grounds is prohibited.

Truancy: Truancy is the unauthorized absence of a student for any portion of the school day. A

student is truant when he/she leaves the school grounds without following prescribed procedures.

Vandalism: Intentional destruction of property belonging to another.

Weapons: Any person utilizing a school facility is not to carry, conceal, or directly sell, deliver, or loan any kind of firearms, bowie knife, spring back knife, razor, metal knuckles, billy club, sword cane, dirk, slingshot, dagger, or other similar deadly weapons (including pocket knives) in school buildings or on or about the school district's grounds. Violations of this provision will be referred to the appropriate legal authorities. In addition, any student who violates this provision will be subject to suspension and/or expulsion from school.

Bullying and Cyberbullying – Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law.

Consequences:

Conference with principal to after School Detention to ISS to Expulsion

Searches: School lockers, desks and other district property are provided for the convenience of students and, as such, are subject to periodic inspection without notice. The district may use dogs to indicate the presence of prohibited substances.

The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances.

Student property may be searched based on reasonable suspicion of a violation of district rules, policy or law. Reasonable suspicion must be based on facts known to the administration, credible information or reasonable inference drawn from such facts or information. Searches of student property shall be limited in scope based on the original justification of the search. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses and not in front of other students, unless exigent circumstances exist.

It is a privilege, not a right, to park on school grounds. The school retains the authority to conduct routine patrols of any vehicle parked on school grounds. The interior of a student's automobile on school premises may be searched if the school authority has reasonable suspicion to believe that such a search will produce evidence that the student has violated or is violating either the law or district policy.

The administration will contact law enforcement officials to perform a search if the administration reasonably suspects that a student is concealing controlled substances, drug paraphernalia, weapons, stolen goods or evidence of a crime beneath his or her clothing and the student refuses to surrender such items. Law enforcement officials may be contacted for assistance in performing a

search in any case in which a student refuses to allow a search or in which the search cannot safely be conducted.

School employees and volunteers, other than commissioned law enforcement officers, shall not strip search students, as defined in state law, except in situations where an employee reasonably believes that the student possesses a weapon, explosive or substance that poses an imminent threat of physical harm to the student or others and a commissioned law enforcement officer is not immediately available. If a student is strip searched, as defined in state law, by a school employee or a commissioned law enforcement officer, the district will attempt to notify the student's parents/guardians as soon as possible.

During an examination, and if reasonable under the circumstances, school employees may require students to empty pockets or remove jackets, coats, shoes and other articles of exterior clothing that when removed do not expose underwear. Employees may also remove student clothing to investigate the potential abuse or neglect of a student, give medical attention to a student, provide health services to a student or screen a student for medical conditions.

Dress Code: It is recognized that an individual's dress can shape and reflect individuality, self-esteem, and personality. However, some kinds of dress can be inappropriate, offensive, and distracting in an educational setting. The following guidelines will be followed:

1. Clothing designed to call undue attention or make the wearer conspicuous is inappropriate at school. Clothing worn to school should be designed for public wear, therefore, pajamas, slippers, costumes etc. are not appropriate.
2. Short length garments of any kind that have less than a 4 inch inseam may not be worn as an outer garment. Tank top straps must be at least 1" inch in width.
3. Bare midriff outfits, halter tops or loose fitting tank tops are not acceptable school attire.
4. Markings or insignia on clothing or the body must not be obscene, suggestive, or advocating disruptive or illegal activity.
5. Hats may not be worn in the school building.
6. Clothing must not advertise or promote alcohol, tobacco, or drugs.
7. Sagging, long-hanging belts, and chains (on clothes or wallets) of any length will be not worn.
8. Attire with excessive holes, (jeans, t-shirts torn down the side) or attire that reveals undergarments (bra straps should not be shown) are not acceptable.
9. Any attire that creates a safety hazard will not be worn.
10. Irrespective that a student's clothing meets the guidelines listed above, the principal has the right to determine whether the clothing is distracting, indecent, or inappropriate to wear in the school environment.
11. Students who violate these guidelines will be asked to change or will be sent home to change their clothing and are subject to disciplinary action. The discipline measure taken will be based on the degree of violation and possibly, the frequency of violations by the student.

Blankets

Use of or wearing of blankets is prohibited. As the weather gets colder and/or due to varying temperatures inside the school building, please plan ahead and send a jacket or sweatshirt with your student, to keep in their backpacks, for use when needed.

Technology/Electronic Resources Policy

The use of such resources is a privilege that may be revoked at any time. Behaviors that shall result in revocation of access include:

- * damage to, theft, or alteration of system hardware or software
- * placement of unlawful information, computer viruses or harmful program on or through the computer system
- * entry into restricted information on systems or network files in violation of password/account code restrictions
- * violation of other users right to privacy, unauthorized disclosure, use or dissemination of personal information regarding minors
- * using another person's name/password/account to send or receive messages on the network
- * sending or receiving personal messages on the network
- * use of network for personal gain, commercial purposes, or to engage in political activity
- * downloading/viewing "inappropriate matter"
- * participating in chain letters, "chat rooms", or multiple user dimensions
- * do not store on top of the lockers

DISCIPLINARY ACTIONS

Activity Suspension: Removal from an extra-curricular activity or assembly and being prohibited from future attendance. An activity suspension can last for a brief time period, a full season, or a full academic year. Activity suspensions can be limited to certain extra-curricular activities if deemed acceptable by administration.

Bus Suspension/Removal: Bus riding is a privilege that may be revoked. Students may be prohibited from riding the bus for violations of bus rules. This suspension can include either short-term suspensions or long-term removals.

Corporal Punishment: MCR-1 does not administer corporal punishment.

Detention: Detentions will be served after school during the same times as Night School. Students may use this time to work on homework or study. Failure to serve a detention results in the assignment of another detention plus a day of ISS. We will try to do Detention for punishments as much as possible to keep students from missing valuable class time.

In-School Suspension (ISS): This is a classroom in which students spend their day in isolation from other students. They do not attend their regular schedule but are allowed to complete missed class work. Students are expected to follow strict rules during this time. Students who are referred to the office for a violation of ISS rules will be assigned OSS and will be required to serve their full ISS term upon return to school.

Out-of-School Suspension - (OSS): For short-term/long-term out-of-school suspensions, the student will be allowed to complete assignments and receive a grade for the course, if they attend night school. However students suspended for acts of violence or drug-related activity will not be allowed to be within 1000 feet of the school during their suspension. The student will be notified at the time of the suspension whether the suspension is considered short-term or long-term and will be provided appropriate due process when required by law. Students will be allowed to make up there

work if they attend their assigned Night School. If school is canceled during a period of OSS, those days will not count toward the OSS assigned to the student. Students serving OSS are not allowed to enter upon school property or attend any school functions.

Pay for Replacement: Every person who willfully injures or destroys school property shall be fined an amount determined equal to the repair or replacement of said property.

Prohibited from Computers: Students who violate the Internet Usage Agreement may be subject to a suspension from using computers.

Warning: A school official will talk to the student and try to reach an agreement regarding how the student should behave.

Relationship between infractions and disciplinary actions: No student should expect to automatically receive either the minimum or maximum disciplinary action when they are involved in a problem. Factors considered include, but are not limited to, severity of the situation and the discipline history of the student.

No policy can cover all the possible situations that may occur. This handbook attempts to cover the majority of problems that might occur. As other issues arise, they will be dealt with by the administration.

Students accumulating write-ups may forfeit any special school function which includes but is not limited to field trips. Write-ups include discipline and bus transportation write-ups. The administration reserves the right to decide if a student will forfeit special school functions depending on the severity and number of the write-up

Law enforcement- MCR-1 works cooperatively with police and will notify police when a crime occurs.

PROTOCOL - THREATS OF VIOLENCE AT SCHOOL SITES

- 1. The local law enforcement shall be notified and shall investigate and make the referral.**
- 2. If it is determined that the threat is of a serious nature as defined below the Deputy Juvenile Officer shall decide who is to transport the juvenile to the County Juvenile Justice Center.**
- 3. The Deputy Juvenile Officer shall notify the parents of the juvenile and request them to appear at the Juvenile Office.**
- 4. The Law Enforcement Officer shall bring a preliminary report with the child to the Detention Center. If the Deputy Juvenile Officer is transporting, the report shall be provided to the Deputy Juvenile Officer at the time the child is transported. A detailed report shall be completed and forwarded to the Deputy Juvenile Officer using current procedures.**

5. **The Deputy Juvenile Officer will conduct an interview and assessment with the student and parent(s) and recommend disposition.**
6. **The Deputy Juvenile Officer and the School (person designated by the school) shall confer prior to the student being re-admitted (if possible).**

For purposes of this protocol, a threat of serious physical injury or death is: A threat of injury that if inflicted, could cause permanent disabling or result in the death of one or more persons or a threat to bring a lethal weapon to school and use it.

PROTOCOL - WEAPONS AT SCHOOL

1. **The local law enforcement shall be notified and shall investigate if a weapon is involved. If there is a weapon, the Officer will contact the Deputy Juvenile Officer and make the referral**
2. **The Deputy Juvenile Officer and the Officer shall decide who is to transport the juvenile to the County Juvenile Justice Center.**
3. **The Deputy Juvenile Officer shall notify the parents of the juvenile and request them to appear at the Juvenile Office.**
4. **The Law Enforcement Officer shall bring a preliminary report with the child to the Detention Center. If the Deputy Juvenile Officer is transporting, the report shall be provided to the Deputy Juvenile Officer at the time the child is transported. A detailed report shall be completed and forwarded to the Deputy Juvenile Officer using current procedures.**
5. **The Deputy Juvenile Officer will conduct an interview and assessment with the student and parent(s) and recommend disposition.**
6. **The Deputy Juvenile Officer shall schedule a mental evaluation/assessment.**
7. **The Deputy Juvenile Officer and the School (person designated by the school) shall confer prior to the student being re-admitted (if possible).**

Attendance Policy

Regular and punctual attendance is very important to all students who wish to do their best work in school. Attendance is necessary in order to get maximum benefit from the instructional program and to develop habits of punctuality, self-discipline and responsibility. There is a direct relationship between poor attendance, class failure and school dropouts. Students having good attendance generally achieve higher grades, enjoy school more and are much more likely to find employment after they graduate from high school.

At ALL TIMES when a student is absent, a parent/guardian must report the absence and the reason for the absence by calling the High School office (377-2218 ext.228) between 7:30-9:30 a.m. the day of the absence. After 9:30 a.m., the High School office will be contacting the homes of the absent students.

The policy of Morgan County R-I will designate six absences (6) per semester as the maximum allowed for under normal circumstances. Once a student reaches 6 absences in a semester they must have a doctor's excuse to excuse that day or they will have to attend night school to make up for that day. Once a student reaches 7 absences in a semester for any reason they may attend night school to make up that day. If a student does not attend night school, they will not receive credit in any class on the day they missed. Students will be assigned two days of night school for every absence they have over the allotted amount. Failure to abide by this policy could result in referral to the Division of Family Services, Juvenile authorities or the Prosecuting Attorney. Exceptions to missed days are those due to school-sponsored activities and days spent in In-School Suspension.

NIGHT SCHOOL

Part of the Morgan Co. R-1 mission statement is to enable students to reach their potential. One of the ways Morgan Co. R-1 is helping to accomplish that goal is to provide an alternative suspension program and a way to make up attendance for students who are absent. Students who are not in school can fall behind very quickly or even in some cases fail courses. Night school will allow students who are suspended or have missed over the allowance of days to come in and make up their missing work.

Night School Times

Monday, Tuesday, Wednesday and Thursday 3:30-5:30

Guidelines for students that need to makeup attendance

1. Students are allowed to miss school six times in a semester. Once a student reaches 6 absences in a semester they must have a doctor's excuse to excuse that day or they will have to attend night school to make up for that day. Once a student reaches 7 absences in a semester for any reason they may attend night school to make up that day. If student does not attend night school they will not receive credit in any class on the day they missed.
2. The student or family will provide transportation to and from school and students will need to be picked up promptly at the end of the day.
3. The students will need to show up at night school with work.

Truancy - As authorized by 211.031.1 (2) (A), the juvenile court shall have exclusive original jurisdiction involving any child who is alleged to be in need of care and treatment because: The child while subject to compulsory school attendance is repeatedly and without justification absent from school. Office personnel will check absences. Students found truant for any period of time without parent and school permission or who fail to check out through the office prior to leaving school during the school day will be subject to disciplinary action. Any student who leaves school grounds after being brought to school by us or other transportation will be considered truant whether or not they return to school before the tardy bell rings.

Remember the following:

- * Absent students will be called daily**
- * Tardies later than fifteen minutes will be considered absences**

Prearranged Absences

Parents may pre-arrange absences if necessary. Students must inform the office and teachers three days prior to the absence and pick up all work prior to the absence and have it complete upon return. The absence may count against the student's eight days. Circumstances will be considered on a case by case basis.

SENIORS will be allowed two (2) days per year to visit colleges, have military interviews etc. Senior days must be prearranged and approved in advance. These days will be counted as school sponsored events thus not counting in their days of absence. College visits must be approved through the guidance office prior to the day of the visit.

TARDY TO CLASS

Students are considered tardy if they are not in their assigned classroom, with all required materials, by the sounding of the tardy bell.

Students who receive their fourth tardy in a class during a quarter will be assigned to an after school detention and will receive an after school detention for every tardy in that class following that.

Tardy to Class

A tardy to class means that the student enters an assigned classroom after the scheduled time for class to begin. Any student tardy more than 15 minutes late will be charged with an absence.

Tardy to School

Students tardy to school should report to the office and sign in and have their name removed from the absentee list.

Checking Out Of School

Before a student leaves the building he/she must have permission from home (note or phone call). The student then must obtain permission from the Principal and then he/she must sign-out in the office. The student will be considered truant if they fail to obey these procedures.

Make-up Work

Generally, one day of absence will result in one extra day to make up the missed work.

Discrimination: MCR-1 does not discriminate on the basis of race, color, religion, sex, national origin, ancestry or disability. Any allegations of discrimination or harassment need to be reported to the superintendent of schools.

No person shall be excluded from participation in, denied the benefit of or subjected to discrimination under the educational programs or activities of MCR-1 on the basis of race, sex, national origin, or handicap. This policy is effective in all school-controlled programs including admission and retentions. As required by law, the district will provide equal access to district facilities and related benefits and services and will not discriminate against any group officially affiliated with the Boy Scouts of America, the Girl Scouts of the United States of America or any other youth group designated in applicable federal law.

Asbestos

MCR-1 does have some materials that contain asbestos. Any questions regarding these materials please contact the superintendent's office.

Earthquakes

The Morgan County R-1 School District has a plan in place through the Crisis Plan for earthquakes.

DESE'S Trauma informed information

This the web addressed to DESE's trauma informed school initiative:

<https://dese.mo.gov/traumainformed>

Military and Higher Education Access

The district will disclose the names, addresses and telephone numbers of secondary school students to military recruiters or institutions of higher education as required by law. However, if a parent, or a secondary school student who is at least 18, submits a written request, the district will not release the information without first obtaining written consent from the parent or the student. The district will notify parents, and secondary school students who are at least 18, that they may opt out of these disclosures.

This is the web address to MO HealthNet for Kids Program

<http://www.benefits.gov/benefits/benefit-details/1606>

Policies:

GBL

At the beginning of each school year the district will notify the parents/guardians of each student attending any school receiving Title I funds that they may request information regarding whether the:

Student's teacher is certified to teach in the grade levels and subject areas in which the teacher provides instructions. Student's teacher is teaching under emergency or other provisional certification status. Students are provided services by a paraprofessional and, if so, the qualifications of the paraprofessional.

IGBCA, IGBCB, IGCH:

Missouri school districts are responsible for meeting the educational needs of an increasingly diverse student population by providing a wide range of resources and support to ensure that all students have the opportunity to succeed and be college prepared and career ready. Our school district has programs designed to help meet the unique educational needs of children working to learn the English language, students who are advanced learners, students with disabilities, homeless students, the children of migratory workers, and neglected or delinquent students. For more information, contact Trish Lobaugh.

KLA:

The district will use the following process to address specific allegations that the district has violated a federal statute or regulation regarding a program under the ESEA:

- 1. The person with the complaint ("complainant") must present a written complaint to the superintendent or designee that specifies the federal law or regulation alleged to have been violated and the facts supporting the allegation. Alternatively, the Department of Elementary and Secondary Education (DESE) will forward a complaint from a complainant to the district for resolution.**

The superintendent or designee will investigate and provide a written response to the complainant within five business days of receiving the complaint unless additional time is necessary to investigate or extenuating circumstances exist. The superintendent or designee is authorized to contact the district's private attorney for assistance in determining whether a violation has occurred.

- 2. If the complainant is not satisfied, he or she may request that the issue be placed on the Board agenda at the next Board meeting, using the process outlined in Board policy.**

The superintendent or designee will notify the complainant of the Board's decision and will provide the complainant a copy of DESE's Every Student Succeeds Act of 2015 (ESSA) Complaint Procedures.

- 3. If the Board does not hear the issue or if the complainant is not satisfied with the Board's response, the complainant may appeal the issue to DESE in accordance with DESE.**

JCH, JHDA AND KI

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams.

These include, but are not limited to, the right to:

- ***Consent*** before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) –
 1. **Political affiliations or beliefs of the student or student’s parent;**
 2. **Mental or psychological problems of the student or student’s family;**
 3. **Sex behavior or attitudes;**
 4. **Illegal, anti-social, self-incriminating, or demeaning behavior;**
 5. **Critical appraisals of others with whom respondents have close family relationships;**
 6. **Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;**
 7. **Religious practices, affiliations, or beliefs of the student or student’s parent; or**
 8. **Income, other than as required by law to determine program eligibility.**
- ***Receive notice and an opportunity to opt a student out of*** –
 1. **Any other protected information survey, regardless of funding;**
 2. **Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and**
 3. **Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)**
- ***Inspect***, upon request and before administration or use –
 1. **Protected information surveys of students and surveys created by a third party;**
 2. **Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and**
 3. **Instructional material used as part of the educational curriculum.**

These rights transfer from the parents to a student who is 18 years old.

Morgan Co. R-1 will/has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. [School District] will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Morgan Co. R-1 will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an

opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Morgan Co. R-1 will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

MOCAP

Because virtual instruction can be an effective education option for some students, the district may offer virtual courses to students through district staff or by contracting for those services as part of the district-sponsored curriculum. In addition, eligible students may enroll in virtual courses offered through the Missouri Course Access Program (MOCAP). The district will accept all grades and credits earned through district-sponsored virtual instruction and MOCAP.

The district will pay the costs of a virtual course only if the district has first approved the student's enrollment in the course as described in this policy. Even if a student or his or her parents/guardians pay the costs for a virtual course, the student or parents/guardians should meet with the principal or designee prior to enrollment to ensure that the course is consistent with the student's academic and personal goals.

The district is not required to provide students access to or pay for courses beyond the equivalent of full-time enrollment. The district will provide supervision for students who take virtual courses in district facilities but will not provide supervision for students taking virtual courses offsite.

Students taking courses virtually are subject to district policies, procedures and rules applicable to students enrolled in traditional courses including, but not limited to, the district's discipline code and prohibitions on academic dishonesty, discrimination, harassment, bullying and cyberbullying.

IGAEB:

The Board of Education recognizes that parents/guardians are the primary source of sexuality education for their children. The Board also recognizes that effective sexuality education, taught in concert with parents/guardians, helps students avoid risks to their health and academic success and prepares them to make informed decisions as adults. Therefore, pursuant to the requirements of

state law, any course materials and instruction relating to human sexuality and sexually transmitted diseases shall be medically and factually accurate and shall:

- 1. Present abstinence from sexual activity as the preferred choice of behavior in relation to all sexual activity for unmarried students because it is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted diseases and the emotional trauma associated with adolescent sexual activity. Students shall be advised that teenage sexual activity places them at a higher risk of dropping out of school because of the consequences of sexually transmitted diseases and unplanned pregnancy.**
- 2. Stress that sexually transmitted diseases are serious, possible health hazards of sexual activity. Students shall be provided with the latest medical information regarding exposure to human immunodeficiency virus (HIV), acquired immune deficiency syndrome (AIDS), human papillomavirus (HPV), hepatitis and other sexually transmitted diseases.**
- 3. Present students with the latest medically factual information regarding both the possible side effects and health benefits of all forms of contraception, including the success and failure rates for the prevention of pregnancy and sexually transmitted diseases, or present students with information on contraceptives and pregnancy in a manner consistent with the provisions of federal abstinence education law.**
- 4. Include a discussion of the possible emotional and psychological consequences of preadolescent and adolescent sexual activity and the consequences of adolescent pregnancy, as well as the advantages of adoption, including the adoption of special needs children, and the processes involved in making an adoption plan.**
- 5. Teach skills of conflict management, personal responsibility and positive self-esteem through discussion and role playing at appropriate grade levels to emphasize that the student has the power to control personal behavior. Students shall be encouraged to base their actions on reasoning, self-discipline, sense of responsibility, self-control and ethical considerations, such as respect for one's self and others. Students shall be taught not to make unwanted physical and verbal sexual advances or otherwise exploit another person. Students shall be taught to resist unwanted sexual advances and other negative peer pressure.**
- 6. Advise students of the laws pertaining to their financial responsibility to children born in and out of wedlock and advise students of the provisions of Missouri law pertaining to statutory rape and statutory sodomy.**
- 7. Teach students about the characteristics of and ways to identify sexual predators.**
- 8. Teach students safe and responsible Internet use, including the dangers of online sexual predators, when using electronic communication methods such as the Internet, mobile phones, text messages, chat rooms, social media, e-mail and instant messaging.**
- 9. Instill in students the importance of having open communication with responsible adults, reporting any inappropriate situation, activity or abuse to a responsible adult and,**

depending on intent and content, to local law enforcement, the Federal Bureau of Investigation (FBI) or the National Center for Missing and Exploited Children's "CyberTipline."

10. Explain the potential consequences, both personal and legal, of inappropriate text messaging and sexting, even among friends.

The district will not permit a person or entity to offer, sponsor or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students if the person or entity is a provider of abortion services. District personnel or district agents will not encourage students to have an abortion.

Students may be separated by gender for human sexuality instruction. Instruction in human sexuality is to be appropriate to the age of the students receiving such instruction.

The district is required to notify the parent/guardian of each student enrolled in the district of the basic content of the district's human sexuality instruction to be provided to the student and of the parent's/guardian's right to remove the student from any part of the district's human sexuality instruction. The district is required to make all curriculum materials used in the district's human sexuality instruction available for public inspection as a public record prior to the use of such materials in actual instruction.

Sexual Abuse

In accordance with law, the district will provide trauma-informed, developmentally appropriate training to students in grades 6–12 regarding sexual abuse including, but not limited to, instruction on:

1. How to recognize sexual abuse;
2. How to report an incident of sexual abuse;
3. How to obtain assistance and intervention; and
4. Resources for students affected by sexual abuse.

Parents wanting more information on the content of instruction or to have their student excused from instruction please contact the school.

The Morgan County R-1 School District is committed to maintaining an educational and workplace environment that is free from discrimination, harassment, and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. The District is committed to providing equal opportunity in all areas of education, recruiting, hiring, retention, promotion and contracted service.

In its programs and activities, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law and as required as required by Titles VI and VII of the Civil Rights Act of 1964,

Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. Further, no person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination based on the above listed characteristics under a school nutrition program for which the District receives federal financial assistance from the U.S. Department of Agriculture (USDA Food and Nutrition Service).

The following person is designated and authorized as the District's Non-Discrimination and Title IX Coordinator to coordinate compliance with the laws identified above, including to handle inquiries or complaints regarding the District's non-discrimination policies:

**Heather Oelrichs, Title IX Coordinator, Section 504 Coordinator, Non-Discrimination Coordinator
heather.oelrichs@mcr1.us
701 North Oak Stover, MO 65078
1-573-377-2217 ext 222 8:00am - 3:30pm**

For information regarding how to report or file a claim of discrimination, harassment, or retaliation, see Board of Education Regulation AC. Policy and Regulation AC shall govern the grievance procedures, process, and response for complaints and concerns by parents, patrons, employees, or students of the District related to discrimination, harassment, or retaliation on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law.

Inquiries or concerns regarding civil rights compliance by school districts should be directed to the local school district's Non-Discrimination and Title IX Coordinator. Inquiries and complaints may also be directed to the Kansas City Office, Office for Civil Rights, US Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; (816) 268-0550; TDD (877) 521-2172

IGBA

The district has an obligation to locate, identify and evaluate children in the district between the ages of 3 and 21 who may need special education and related services, including children who are wards of the state, are homeless or attend private schools located within the boundaries of the school district. Any individual who knows or believes that a student has a disability and is in need of accommodation or special education should contact the school's principal or the district's special education director immediately.

The district will notify all parents/guardians and students of its obligations under this policy and the law. The district will also utilize public media and other postings to notify the public of the district's legal obligations as required by law.

JHDF, KKB, GHB, IGAEB and JFCG

For information on our suicide awareness and prevention, Audio and Visual recording, electronic communication between staff members and students, safe and appropriate internet usage and bullying please see the following website.

<https://simbli.eboardsolutions.com/ePolicy>

Procedures:

KB-API

By November 1st students will be provided with information concerning occupations that have a critical need or shortage of trained personnel as provided by the State Board of Education.

Tiered Monitoring Parent Right to Know Letter

Dear Parent or Guardian:

Our district is required to inform you of information that you, according to the Every Student Succeeds Act of 2015 (Public Law 114-95), have the right to know.

- **Upon your request, our district is required to provide to you in a timely manner, the following information:**
- **Whether your student's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.**
- **Whether your student's teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.**
- **Whether your student's teacher is teaching in the field of discipline of the certification of the teacher.**
- **Whether your child is provided services by paraprofessionals and, if so, their qualifications.**

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

- **Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title I.A.**
- **Timely notice that your student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.**

Source – DESE Federal Programs

<https://dese.mo.gov/sites/default/files/qs-fc-Parents-Right-to-Know-ESSA-2017.pdf>

CEP program:

Community Eligibility Provision

Morgan County R-1 is participating in a Free Breakfast and Lunch Program for the current school year 2023-2024. This alternative is referred to as the Community Eligibility Provision. All students enrolled at this school may participate in the breakfast/lunch program at no charge. Household applications for free and reduced price meals will not be collected.

Studies have shown that children who are not hungry perform better in school. By providing breakfast/lunch to all children at no charge, we can create a better learning environment for our students.

The school breakfast and lunch that we serve follows U.S. Department of Agriculture guidelines for healthy school meals. The Free Breakfast and Lunch Program cannot succeed without your support. Please encourage your children to participate in the school meal programs.

All meals will be served to all students at no charge

JFCF

General

In order to promote a safe learning environment for all students, the Morgan County R-I School District prohibits all forms of bullying. The district also prohibits reprisal or retaliation against any person who reports an act of bullying among or against students.

Definitions

***Bullying* – In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or property damage; oral, written, or electronic communication, including name-calling, put-downs, extortion, or threats; or threats of reprisal or retaliation for reporting such acts.**

***Cyberbullying* – A form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. The district has jurisdiction over cyberbullying that uses the district's technology resources or that originates on district property, at a district activity or on district transportation. Even when cyberbullying does not involve district property, activities or technology resources, the district will impose consequences and discipline for those who engage in cyberbullying if there is a sufficient nexus to the educational environment, the behavior materially and substantially disrupts the educational environment, the**

communication involves a threat as defined by law, or the district is otherwise allowed by law to address the behavior.

School Day – A day on the school calendar when students are required to attend school.

Designated Officials

The principal of each building is hereby designated as the individual to receive and investigate reports of bullying. Each building principal shall designate at least two teachers or administrators in the building who are authorized to receive and investigate reports of bullying in the principal's absence or at the principal's discretion.

The district compliance officer appointed in policy AC will serve as the districtwide antibullying coordinator. The antibullying coordinator will receive all completed investigative reports from all buildings and analyze the reports to identify any information that would inform the district's antidiscrimination and antibullying education and training programs. In addition, the antibullying coordinator will assist in making any relevant reports as required by state and federal law.

Reporting Bullying

School employees, substitutes or volunteers are expected to intervene to prevent student bullying, appropriately discipline the perpetrator, assist the victim and report the incident to the building principal or designee for further investigation and action. Any school employee, substitute or volunteer who witnesses or has firsthand knowledge of bullying of a student must report the incident to the building principal or designee as soon as possible, but no later than two school days after the incident.

Students who have been subjected to bullying, or who have witnessed or have knowledge of bullying, are encouraged to promptly report such incidents to a school employee. Any school employee receiving such a report shall promptly transmit the report to the building principal or designee.

If the bullying incident involves students from more than one district building, the report should be made to the principal or designee of the building in which the incident took place or, if more appropriate, to the principal or designee of the building attended by the majority of the participants in the incident.

Investigation

Within two school days of receiving a report of bullying, the principal or designee will initiate an investigation of the incident. Reports that involve students from multiple buildings will be investigated cooperatively by the principals of each building involved, or those principals may request that the district's compliance officer designated in policy AC conduct the investigation. If at any time during the investigation the principal determines that the bullying involves illegal discrimination, harassment or retaliation as described in policy AC, the principal will report the incident to the compliance officer designated in that policy, who will assist in the investigation. If the alleged bullying involves a special

education student or a student with disabilities, the principal will also notify the special education director.

The investigation shall be completed within ten school days of the date the report of bullying was received unless good cause exists to extend the investigation. Upon completion of the investigation, the principal will decide whether bullying or harassment occurred and, if so, whether additional discipline is warranted in accordance with the district's student discipline code. The principal will generate a written report of the investigation and findings and send a copy of the completed report to the district's antibullying coordinator. The principal or designee will document the report in the files of the victim and the alleged or actual perpetrator of bullying. All reports will be kept confidential in accordance with state and federal law.

If the incident involved allegations of illegal discrimination or harassment, the principal's decision may be appealed in accordance with policy AC. Student discipline may be appealed when allowed by law in accordance with Board policy.

The principal or other appropriate district staff will work with victims and their families to access resources and services to help them deal with any negative effects that resulted from the incident.

Consequences

Students who participate in bullying or who retaliate against anyone who reports bullying will be disciplined in accordance with the district's discipline code. Such discipline may include detention, in-school suspension, out-of-school suspension, expulsion, removal from participation in activities, exclusion from honors and awards, and other consequences deemed appropriate by the principal or superintendent. The district will also contact law enforcement when required by law or notify social media companies of inappropriate online activity when appropriate.

Even in situations where the district does not have jurisdiction to discipline a student for bullying, such as when the acts take place off campus and there is an insufficient nexus to the district, the principal or designee will take appropriate actions to assist student victims. Such actions may include, but are not limited to, contacting the parents/guardians of the victim and the alleged perpetrators, communicating that this behavior is not allowed on district grounds or at district activities, notifying the appropriate district staff to assist the victim, and taking additional action when appropriate, such as notifying law enforcement or social media companies of inappropriate online activity.

District employees and substitutes who violate this policy will be disciplined or terminated. Discipline may include suspension with or without pay, a negative evaluation, prohibition from being on district property or at district activities, mandated training or other appropriate remedial action. Volunteers who violate this policy will no longer be permitted to volunteer.

JHCD

The district does not permit the possession or administration of marijuana or marijuana-infused products for medicinal purposes on district property or at district events since these products are

prohibited under federal law.

In accordance with state law, parents/guardians with a valid hemp extract registration card may possess CBD oil on district property for the purpose of administering it to their students who are less than 18 years old for the treatment of epilepsy. Students 18 and older with a valid hemp extract registration card may possess CBD oil on district property for the limited purpose of bringing it to the health office where it will be stored with other medications and administered to the student by the nursing staff for the treatment of epilepsy. Students who have an actual prescription for a medication containing CBD will be permitted to possess and administer the prescription medication in accordance with this policy.

When applicable, district staff will administer prescription medication containing CBD in the same manner used to administer other prescription medication.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

Notification of Parent and Student Rights under the Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Morgan Co. R-1 School District receives a request for access.

Parents or eligible students who wish to inspect their student's or their education records should submit to the school principal a written request that identifies the records they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the district to amend their child's or their education record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.**

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. NOTE: FERPA requires a school or school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request or the disclosure is initiated by the parent or eligible student.

4. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The contact information of the Office that administers FERPA is:**

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202**

Process for Parents and Students to Opt Out of the Disclosure of Directory Information under FERPA

The Family Educational Rights and Privacy Act (FERPA) requires that the Morgan Co. R-1 School District obtains your written consent prior to the disclosure of personally identifiable information (PII) from your child's education records, with some exceptions. However, the district may disclose appropriately designated "directory information" without written consent, unless you have notified the district in writing of your objection. "Directory information" is information that the district has determined is generally not considered harmful or an invasion of privacy if it is released.

The primary purpose of directory information is to allow the district to include information from your child's education records in district publications, including but not limited to, a student's name, jersey number, height and/or weight printed in a school athletic program; or a student's name and photo included on district social media pages or in the school yearbook.

Directory information may also be disclosed to outside organizations without a parent's prior written consent. Some examples include the district providing a list of honor roll students to the local newspaper or the district providing student information to companies that manufacture class rings or publish yearbooks.

In addition, two additional federal laws require the school district to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the district that they do not want their student's information disclosed without their prior written consent.

If you do not want the district to disclose contact information to military recruiters or directory information from your child's education records without your prior written consent, you must complete a written statement notifying the district that you do not want the information released and submit it to the building principal. The statement must be dated and signed. Please provide this notice in writing by September 1st. Please note that if you opt your student out of directory information, your student's picture will not be included in the district's yearbook or other publications and your student's name will not appear in district programs or the honor roll.

General Directory Information: The following information about a personally identifiable student may be disclosed to the school community or to any person without first obtaining written consent from a parent or eligible student:

Student's name; date and place of birth; parents' names; grade level; enrollment status (e.g., full-time or part-time); student identification number; user identification or other unique personal identifier used by the student for the purposes of accessing or communicating in electronic systems as long as that information alone cannot be used to access protected educational records; participation in district-sponsored or district-recognized activities and sports; weight and height of members of athletic teams; athletic performance data; dates of attendance; degrees, honors and awards received; artwork or course work displayed by the district; schools or school districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information: In addition to general directory information, the following information about a personally identifiable student may be disclosed to parent groups or booster clubs that are recognized by the Board and are created solely to work with the district, its staff, students and parents and to raise funds for district activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office, and the Children's Division (CD) of the Department of Social Services:

The student's address, telephone number and e-mail address and the parents' addresses, telephone numbers and e-mail addresses.

Student Information and Images in District Publications and Social Media

The district maintains a number of publications and social media accounts to better communicate with students, parents, and the community. Unless the parent or eligible student notifies the district in writing as directed under the section “Process for Parents and Students to Opt Out of the Disclosure of Directory Information under FERPA,” the district may include pictures and information about a student in district publications and posts on social media. Even if a parent objects to the disclosure of directory information, when a student’s image is included in a photograph or video as part of a crowd shot where the focus of the image is not on that particular student, the student’s image may still be included in a district publication or social media post.

FERPA General Guidance for Students

General Information

Under FERPA, schools must generally afford students who are 18 years or over, or attending a postsecondary institution:

- access to their education records
- an opportunity to seek to have the records amended
- * some control over the disclosure of information from the records.

Access to Education Records

Schools are required by FERPA to:

- *provide a student with an opportunity to inspect and review his or her education records within 45 days of the receipt of a request

- * provide a student with copies of education records or otherwise make the records available to the student if the student, for instance, lives outside of commuting distance of the school
- * redact the names and other personally identifiable information about other students that may be included in the students education records.

Schools are not required by FERPA to:

- * Create or maintain education records;
- * Provide students with calendars, notices, or other information which does not generally contain information directly related to the student;
- * Respond to questions about the student,

Amendment of Education Records

Under FERPA, a school must:

Consider a request from a student to amend inaccurate or misleading information in the student's education records;

Offer the student a hearing on the matter if it decides not to amend the records in accordance with the request; Offer the student a right to place a statement to kept and disclosed with the record if as a result of the hearing the school still decides not to amend the record.

A school is not required to consider requests for amendment under FERPA that:

Seek to change a grade or disciplinary decision;

Seek to change the opinions or reflections of a school official or other person reflected in an education record.

Disclosure of Education Records

A school must

- **Have a students consent prior to the disclosure of education records;**
- **Ensure that the consent is signed and dated and states the purpose of the disclosure.**

A school MAY disclose education records without consent when:

- * **The disclosure is to school officials who have been determined to have legitimate educational interests asset forth in the institution's annual notification of rights to students;**
- * **The student is seeking or intending to enroll in another school;**
- * **The disclosure is to state or @l educational authorities auditing or enforcing Federal or State supported education programs or enforcing Federal laws which relate to those programs;**
- * **The disclosure is to the parents of a student who it, a dependent for income tax purposes;**
- * **The disclosure is in connection with determining eligibility, amounts, and terms for financial aid or enforcing the terms and conditions of financial aid;**
- * **The disclosure is pursuant to a lawfully issued court order or subpoena; or**
- * **The information disclosed has been appropriately designated as directory information by the school.**

Annual Notification

A school must annually notify students in attendance that they may:

- * **Inspect and review their education records;**
- * **Seek amendment of inaccurate or misleading information in their education records;**
- * **Consent to most disclosures of personally identifiable information from education records.**

The annual notice must also include:

- **Information for a student to file a complaint of an alleged violation with the FPCO;**
- **A description of who is considered to be a school official and what is considered to be a legitimate educational interest so that information may be shared with that individual; and Information about who to contact to seek access or amendment of education records.**

Means of notification:

Can include student newspaper, calendar; student programs guide; rules handbook, or other means reasonable likely to inform students;

Notification does not have to be made individually to students.

FERPA General Guidance for Parents

FERPA is a Federal law that applies to educational agencies and institutions that receive funding under a program administered by the U. S. Department of Education. Parochial and private schools at the elementary school levels do not generally receive such funding and, therefore, are not subject to FERPA. The statute is found at 20 U.S.C. § 1232g and the Departments regulations are found at 34 CFR Part 99.

Under FERPA, schools must generally afford parents: -access to their children's education records -an opportunity to seek to have the records amended -some control over the disclosure of information from the records,

Parents may access, seek to amend, or consent to disclosures of their children's education records, unless there is a court order or other legal document specifically stating otherwise. When a student turns 18 years of age or attends a postsecondary institution, the student, and not the parent, may access, seek to amend, and consent to disclosures of his or her education records.

Access to Education Records

Schools are required by FERPA to.

- **provide a parent with an opportunity to inspect and review his or her child's education records within 45 days of the receipt of a request**
- **provide a parent with copies of education records or otherwise make the records available to the parent if the parent, for instance, lives outside of commuting distance of the school**
- **redact the names and other personally identifiable information about other students that may be included in the child's education**

records.

Schools are not required by FERPA to:

- * Create or maintain education records;
 - * Provide parents with calendars, notices, or other information which does not generally contain information directly related to the student
 - * Respond to questions about the student
- Amendment of Education

Records Under FERPA, a school must: Consider a request from a parent to amend inaccurate or misleading information in the child's education records; Offer the parent a hearing on the matter. If it decides not to amend the records in accordance with the request, offer the parent a right to place a statement to be kept and disclosed with the record if as a result of the hearing the school still decides not to amend the record.

A school is not required to consider requests for amendment under FERPA that:

- * Seek to change a grade or disciplinary decision;
- * Seek to change the opinions or reflections of a school official or other person reflected in an education record;
- * Seek to change a determination with respect to a child's status under special education programs.

Disclosure of Education Records:

A school must

**Have a parent's consent prior to the disclosure of education records;
Ensure that the consent is signed and dated and states the purpose of the disclosure,**

A school MAY disclose education records without consent when:

- * The disclosure is to school officials who have been determined to have legitimate educational interests as set forth in the school districts annual notification of rights to parents;
- * The student is seeking or intending to enroll in another school;
- * The disclosure is to state or local educational authorities auditing or evaluating Federal or State supported education programs or enforcing Federal laws which relate to those programs,

- * The disclosure is pursuant to a lawfully issued court order or subpoena; and The information disclosed has been appropriately designated as directory information by the school.

Annual Notification

A school must annually notify parents of students in attendance that they must allow parents to,

- * **Inspect and review their children's education records;**
- * **Seek amendment of inaccurate or misleading information in their children's education records;**
- * **Consent to most disclosures of personally identifiable information from education records.**

The annual notice must also include:

- **Information for a parent to file a complaint of an alleged violation with the FPCO;**
 - **A description of who is considered to be a school official and what is considered to be a legitimate educational interest so that information may be shared with that person;**
- Information about who to contact to seek access or amendment of education records.**

Means of notification:

Can include local or student newspaper; calendar; student programs guide; rules handbook, or other means reasonable likely to inform parents;

Notification does not have to be made individually to parents.

Complaints of Alleged Violations:

Complaints of alleged violations may be addressed to:

Family Policy Compliance Office

US Department of Education

400 Maryland Avenue, SW

Washington, DC 20202-4605

Complaints must:

Be timely submitted, not later than 180 days from the date you learned of the circumstances of the alleged violation

Contain specific allegations of fact giving reasonable cause to believe that a violation has occurred, including:

- * **Relevant dates, such as the date of a request or a disclosure and the date the parent learned of the alleged violation;**
- * **Names and titles of those school officials and other third parties involved;**
- * **A specific description of the education record around which the alleged violation occurred;**
- * **A description of any contact with school officials regarding the matter, including dates and estimated times of telephone calls and/or copies of any correspondence exchanged between the parent and the school regarding the matter;**
- * **The name and address of the school, school district, and superintendent of the district;**
- * **Any additional evidence that would be helpful in the consideration of the complaint.**

MORGAN CO. R-I BUS TRANSPORTATION POLICIES AND PROCEDURES

Students will be subject to disciplinary action for infractions of published bus rules posted in each bus and distributed to each parent. The rules are as follows:

1. Previous to Loading:
 - a. students must be on time!
 - b. students must behave themselves at the bus stop.
- c. wait for the bus to come to a full and complete stop before approaching the entrance.
- d. bus driver will only go down a road three times to pick up riders. If a student goes three consecutive days without coming to school the driver will not go down that road again until someone from the home calls the bus driver at home or school to notify him.
2. While on the bus:
 - a. driver is in charge of the pupils on the bus.
 - b. classroom conduct is to be observed while riding on the bus.
 - c. riders must maintain low conversation levels.
 - d. driver can assign seats.
 - e. keep hands and head in bus windows at all times.
 - f. assist in keeping bus safe and clean
 - g. vandalism to bus will be paid for by the offender.
 - h. riders should never tamper with gauge and switches.
 - i. keep aisle clear of feet, legs, debris and bags.
 - j. do not throw anything in or out of the bus.
 - k. riders must quiet down at railroad crossings.
 - l. no glass containers, animals, pets or weapons allowed.
 - m. riders are not permitted to get up and walk around while the bus in motion.
 - n. horseplay will not be tolerated.
 - o. use of tobacco products will not be tolerated.
 - p. eating / drinking / littering will not be tolerated.
 - q. being rude, discourteous, and annoying will not be tolerated.
3. After leaving the bus:
 - a. cross the road, when necessary, after getting off the bus at least 10 feet in front of the bus, then quickly cross only when the driver signals it is safe. The student should then look to be sure that no traffic is approaching from either direction before crossing.
 - b. The driver will not discharge riders at other places than the regular bus stops, at the home or at school, unless by proper authorization from a school official.
4. Extra-Curricular:
 - a. The above rules and regulations apply to any school activity.
 - b. riders must obey chaperones, coaches and/or drivers.
- c. buses will not deviate from regular route to take riders home after a school activity.
5. Disciplinary Procedures:
 - a. upon violation of a bus rule, the driver will issue a misconduct slip to the rider.
 - b. the Principal will keep a file of all write-ups and administer the appropriate punishment to the depending on number of previous write-ups received by the offender. The Principal will notify parents of all action taken.

NOTE: THE PRINCIPAL HAS THE OPTION TO SKIP STEPS IF DEEMED NECESSARY.

BEHAVIOR NOT COVERED

The school district reserves the right to punish behavior which is subversive to good order and discipline in the schools even though such behavior is not specified in the written rules. The rules set

forth in the Student Handbook and rules adopted by the Board of Education that are a part of the official minutes of the Morgan County R-I Board of Education are also a part of this policy and shall be enforced by the administration in the same manner as set forth in this policy

The administration has the right to deviate from the policies and procedures contained in the handbook when circumstances are extremely serious and situations unique enough to dictate a change in any policy or procedure.

HIPPA

Background and General Information

The privacy provisions of the federal law, the Health Insurance Portability and Accountability Act of 1996

(HIPAA), apply to health information created or maintained by health care providers who engage in certain

electronic transactions, health plans, and health care clearinghouses. The Department of Health and Human

Services (HHS) has issued the regulation," Standards for Privacy of Individually Identifiable Health

Information," applicable to entities covered by HIPAA. The Office for Civil Rights (OCR) is the Departmental

component responsible for implementing and enforcing the privacy regulation.

We here at Morgan County R-I understand the individual rights of each student. If you have any questions or

would like to obtain a copy of the policies concerning Information Privacy, Title VI of the Civil Rights Act of

1964, Section 504 of the Rehabilitation Act, Americans with Disabilities Act, Community Service Assurance

Provisions of the Hill-Burton Act, Age Discrimination Act please contact the school.

Safe Schools Act of Missouri (House Bills 1301 & 1298) Weapons Policy under the, “Safe Schools Act”

Students who carry, conceal, or directly or indirectly sell, deliver, or lend any kind of firearm, knife, club, or similar deadly weapon in the school or on school buses or grounds will be referred to the legal authorities and will be suspended and/or expelled from school for one year. The administration and the Board of Education will consider each case on an individual basis, and the final punishment assigned will be determined by the circumstances of the individual case. Weapons are forbidden in vehicles on school property.

Definition - Possession or use of any instrument or device, other than those defined in 18 U.S.C. – 921, 18 U.S.C. – 930(g)(2) or 571.010 RSMo., which is customarily used for attack or defense against another person; any device used to inflict physical injury to another person or the possession or use of a firearm as defined in 18 U.S.C. – 921 or any instrument or device defined in 571.010 RSMo., or any instrument or device defined as a dangerous weapon 18 U.S.C. – 930(g)(2). The policy provides for a suspension for a period of not less than one year, or expulsion, for a student who is determined to have brought a weapon to school in violation of district policy, except that: The superintendent may modify such suspension on a case-by-case basis. This section shall not prevent the school district from providing educational services in an alternative setting to a student suspended under the provisions of this section. This section shall not prohibit allowing a Civil War re-enactor to carry a Civil War era weapon or the possession of firearms for the use of hunter education on school property for educational purposes so long as the firearm is unloaded and handled by instructors trained in the use of such weapons.

Reporting Requirements

- 1. In any instance when any person is believed to have committed an act which if committed by an adult would be assault in the first, second or third degree, sexual assault, or deviate sexual assault against a pupil or school employee, while on school property, including a school bus in service on behalf of the district, or while involved in school activities, the principal shall immediately report such incident to the appropriate local law enforcement agency and to the superintendent.**
- 2. In any instance when a pupil is discovered to have on or about such pupil’s person, or among such pupil’s possessions, or placed elsewhere on the school premises, any controlled substance as defined in section 195.010, RSMo, or any weapon as defined in subsection 4 of section 160.261, RSMo, in violation of school policy, the principal shall immediately report such incident to the appropriate local law enforcement agency and to the superintendent.**
- 3. In any instance when a teacher becomes aware of an assault as set forth in subsection 1 of the section or finds a pupil in possession of a weapon or controlled substances as set forth in subsection 2 of this section, the teacher shall immediately report such incident to the principal.**
- 4. The policy shall require school administrators to report acts of school violence to teachers and other school district employees with a need to know. For the purposes of this act, "need to know" is defined to mean school personnel who are directly responsible for the student's education or who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties.**

Acts of Violence

School administrators will report acts of violence to teachers and other school district employees with a need to know. For the purposes of this act, “need to know” is defined to mean school personnel who are directly responsible for the student’s education or who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties. As used In this section, the phrase “act of school violence” or “violent behavior” means the exertion of physical force by a student with the intent to do serious physical injury as defined In subdivision (6) of section 565.002, RSMo, to another person while on school property, including a school bus In service on behalf of the

district, or while involved In school activities. School administrators will report, as soon as reasonably practical, to the appropriate law enforcement agency any of the following felonies, or any act which if committed by an adult would be one of the following felonies:

- 1. First or second degree murder under §§ 565.020, .021, RSMo.**
- 2. Voluntary or involuntary manslaughter under § 565.024, RSMo.**
- 3. Kidnapping under § 565.110, RSMo.**
- 4. First, second or third degree assault under §§ 565.050, .060, .070, RSMo.**
- 5. Sexual assault or deviate sexual assault under §§ 566.040, .070, RSMo.**
- 6. Forcible rape or sodomy under §§ 566.030, .060, RSMo.**
- 7. Burglary in the first or second degree under §§ 569.160, .170, RSMo.**
- 8. Robbery in the first degree under § 569.020, RSMo.**
- 9. Possession of a weapon under chapter 571, RSMo.**
- 10. Distribution of drugs under §§ 195.211, .212, RSMo.**
- 11. Arson in the first degree under § 569.040, RSMo.**
- 12. Felonious restraint under § 565.120, RSMo.**
- 13. Property damage in the first degree under § 569.100, RSMo.**
- 14. Child molestation in the first degree pursuant to § 566.067, RSMo.**
- 15. Sexual misconduct involving a child pursuant to § 566.083, RSMo.**
- 16. Sexual abuse pursuant to § 566.100, RSMo.**

The possession of a weapon under chapter 571, RSMo; committed on school property, including but not limited to actions on any school bus in service on behalf of the district or while involved in school activities. The policy shall require that any portion of a student's individualized education program that is related to demonstrated or potentially violent behavior shall be provided to any teacher and other school district employees who are directly responsible for the student's education or who otherwise interact with the student on an educational basis while acting within the scope of their assigned duties. Acts of violence shall include but not be limited to exertion of physical force by a student with the intent to do serious bodily harm to another person while on school property, including a school bus In service on behalf of the district, or while involved In school activities. The district will, for each student enrolled, compile and maintain records of any serious violation of the district's discipline policy. Such records shall be made available to teachers and other school district employees with a need to know while acting within the scope of their assigned duties, and shall be provided as required in section 167.020, RSMo, to any school district in which the student subsequently attempts to enroll.

