STOVER MIDDLE SCHOOL 2025-2026 STUDENT Handbook

superintendent	Matt unger	(573) 377-2217	EXT. 254
MIDDLE SCHOOL Principal	Brittney Thompson	(573) 377-2217	EXT. 205
ELEMENTARY SCHOOL PRINCIPAL	Jessica smith	(573) 377-2217	EXT. 226
HIGH SCHOOL Principal	MICHAEL MARTIOTT	(573) 377-2217	EXT. 228
DIRECTOR OF CURTICULUM & INSTRUCTION	Dr. Molly Roe	(573) 377-2217	EXT. 267
DIRECTOR OF SPECIAL SERVICES	Heather oelrichs	(573) 377-2217	EXT. 221
MIDDLE SCHOOL COUNSELOR	Trish Lobaugh	(573) 377-2217	EXT. 255
AFTER SCHOOL PROGRAM DIRECTOR	Jennifer vogt	(573) 377-2217	EXT. 264



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The Bulldog Way: STRIVING FOR THE BEST, WE RISE ABOVE THE REST.

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Su	M	Tu	W	Th	F	Sa	4 Inde	ependence day	Su	M	Tu	W	Th	F	Sa	1st-3rd	Christmas Break
		1	2	3	4	5							1	2	3	5th	No School/Staff PD
6	7	8	9	10	11	12			4	5	6	7	8	9	10	6	Start of second semester
13	14	15	16	17	18	19			11	12	13	14	15	16	17	19th	MLK Day
20	21	22	23	24	25	26			18	19	20	21	22	23	24		
27	28	29	30	31		-			25	26	27	28	29	30	31		
		Aug	ust 2	025			August				Feb	ruary :	2026			Februa	ary
Su	M	Tu	W	Th	F	Sa	1st-12t Sta	ff Choice Workday	Su	М	Tu	w	Th	F	Sa	2nd	No School PD Day Snow Make Up #1
					1	2	13-15 All	Staff Work Day	1	2	3	4	5	6	7	9th	No School PD Day Snow Make Up #2
3	4	5	6	7	8	9	18 Sta	ff Workday/Open House 5:00-7:30	8	9	10	11	12	13	14	16th	Presidents Day
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14	15	16	17	18	19	20	29 NO	School Professional Development Day	8	9	10	11	12	13	(comment)	30-31	No School Easter/Spring Break
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		Nove	mber	2025			November		-			lay 20	26			May	
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BUILDING DIRECTORY

701 N. Oak Street, Stover, MO 65078 573-377-2217

Matt Unger, Superintendent	Ext: 254
Molly Roe, Curriculum Director	Ext: 254
Michael Marriott, High School Principal 9th-12th Grade	Ext: 228
Brittney Thompson, Middle School Principal 5th-8th Grade	Ext: 205
Jessica Smith, Elementary Principal PreK-4th Grade	Ext: 226
Heather Oelrichs, Special Services Director	Ext: 221
JJ Vogt, After School Program	Ext: 264
Megan Heimsoth, Elementary Nurse	Ext: 257
Shelby Hutchinson MS/HS Nurse	Ext: 204
Josh Sargent, SRO	Ext: 268

2025-2026 IMPORTANT DATES

Aug. 20 School Begins
Aug. 29 Early Dismissal
Sept. 1 No School—Labor Day
Sept. 5 School Pictures
Sept. 17 Goodies with Grands

Sept. 17 Goodies with Grands Sept. 19 PIE Day—Fourth Grade Sept. 22 No School—Inservice Sept. 29 No School—Inservice Se[t. 30 PIE Day—Second Grade Oct.1 PIE Day—Third Grade

Oct.1 PIE Day—Third Grade Oct. 28 Picture Retakes

Oct. 29 Early Dismissal—Parent/Teacher Conf.

Oct. 30 No School—Inservice

Oct. 31 No School

Nov. 5 No School—Conf. Band Clinic Nov. 7 Grades K-8 Awards Assemblies

Nov. 18 PIE Day—First Grade Nov. 19 PIE Day—Kindergarten Nov. 21 PIE Day—Preschool

Nov. 24–28 No School—Thanksgiving Break

Dec. 15 PK -1 Christmas Concert Dec. 16 5-8 Christmas Concert Dec. 18 2-4 Christmas Concert Dec. 19 Early Out—Winter Break Dec. 20-Jan. 4 No School—Winter Break

Jan. 5 No School—In-Service
Jan. 6 Second Semester Begins

Jan. 16 Grades K-8 Awards Assemblies Jan. 19 No School—Martin Luther King Jr.

Feb. 2 No School—Inservice (Snow make up day) Feb. 9 No School—Inservice (Snow make up day)

Feb. 16 No School—Presidents' Day

March 5 Early Dismissal—Parent/Teacher Conf.

March 6 No School

March 11 Pastries with Parents

March 13 Grades K-8 Awards Assemblies

March 16 5-12 Spring Concert March 17 PK-1 Spring Concert March 19 2-4 Spring Concert March 30-Ap. 3 Spring Break April 8 Reading Celebration May 12 Last day of School

Make-up days will be May 13-22 if necessary. All Events Subject to Change

GOALS FOR THE MORGAN COUNTY R-I SCHOOL DISTRICT

The student body of Stover Middle School will be guided by the philosophy that a free education is their right and that by accepting such an education, they are duty-bound to achieve since a democratic society's only safeguard is a well-informed and competent citizenry. Mastery of basic skills involving words and numbers will be the primary goal of every student. An appreciation and understanding of human achievements in the sciences, the humanities and the arts will be encouraged by the faculty. Scientific knowledge, investigation, and application will be developed in the students because they live in an environment which requires these skills. An understanding of the world and an appreciation of its people who have different social, cultural, economic, and ethnic backgrounds will be stressed because mankind's survival depends on enlightened knowledge which leads to tolerance. All students will be encouraged to develop habits and attitudes necessary for their future use as voters and leaders in their community, state, and country.

MORGAN CO. R-I SCHOOL DISTRICT CODE OF CONDUCT

The public schools of this nation have the responsibility, conferred on them by the State, to provide public education for students until they graduate or reach the age of 21. To discharge this function effectively and equitably, school authorities and parents must ensure an environment in each school which is conducive to the learning process.

Federal and the state laws confer rights and freedoms to every citizen both in and out of school. At the same time, every citizen has the responsibility to respect the identical rights of others. In the school environment, these rights and responsibilities must be harmonious with the learning process. Thus school authorities are allowed a broader range of powers in maintaining an orderly environment than is allowed law enforcement authorities in society generally, provided they adhere to the requirements of due process and other constitutional standards. Rules that establish discipline guidelines for students are necessary and basic to their growth and development. It is the responsibility of the Morgan Co. R-I School District to have standards and expectations for student behavior.

This code of conduct will apply for students in grades 6-12 at all school sponsored activities; (home or away) and on school grounds or buses at any time as well as during the school day. The following is not an exhaustive list of offenses and the district can discipline a student for any action that is disruptive to the school environment, whether it occurs on or off school property.

IMPORTANT INFORMATION

Regular School Hours 8:05-3:15

Parent-Teacher Conference Schedule: October 29–1:00-7:30 and March 5–1:00-7:30

Early Dismissal Schedule is at 12:36

Lunch and breakfast are free for all students.

MCR1 students are admitted free to all home games, excluding MSHSAA sponsored events

INCLEMENT WEATHER PROCEDURES

If weather conditions develop that could endanger pupils or make operating buses hazardous, school may be dismissed.

Inclement weather may require virtual learning days to replace in-school attendance.

To receive automated messages regarding inclement weather days, please get in touch with the appropriate school building.

B.E.A.T., the After-School program, will not be held if school is dismissed due to inclement weather.

STOVER MIDDLE SCHOOL STAFF

Brittney Thompson Stephanie Campbell

Trish Pfeiffer Matt Unger Molly Roe

Heather Oelrichs
Miranda Oehrke
Bailey Schlesselman
Angela Viebrock
Keiley Owsley
Abigale Haase
Isaiah Gilmore
Renee Pace

RJ Bickel Ashley Rex Brett Tighe Kim Luetjen Gage Smith Tom Ward

Shelby Hutchison Cindy Marriott

MJ Wilson
Lisa Edinger
Sara White
Jason Payne
Tony Pace
Anna Koeller
Kristen Foster
Zachary Heimsoth

Heather Offield Bryan Rumans Anthony Mitchell Lena Menning Principal Secretary Counselor

Superintendent Curriculum Director

Special Services Director 5th & 6th Social Studies

5th & 6th Reading 5th & 6th Writing 5th & 6th Math 5th & 6th Science 5th & 6th PLTW 7th & 8th ELA 7th & 8th Math

7th & 8th Social Studies

7th & 8th Science 7th & 8th PLTW Physical Education Athletic Conditioning

Nurse

5th Physical Education

5th Music 5th Art

Choir & Theater Arts

Band Algebra 1 Algebra 1 FACS

Industrial Arts MultiMedia Agriculture

Art Library

General Information

BELL SCHEDULE

The following system of bells will be in effect this year. The time between classes is four minutes.

NORMAL DAY

8:05	Opening Bell
8:10-9:01	1st Hour
9:05-9:56	2nd Hour
10:00-10:51	3rd Hour
10:55-11:46	4th Hour
11:50-12:11	Seminar
12:11-12:30	Lunch
12:34-1:25	5th Hour
1:29-2:20	6th Hour
2:24-3:15	7th Hour
3:12	Dismiss-Car Riders (ELE/
3:15	Dismiss-Car Riders (HS)

(M Dismiss-Walkers & Bus Riders 3:15

Early out day

8:05	Opening Bell
8:10-8:40	1st Hour
8:45-9:16	2nd Hour
9:20-9:51	3rd Hour
9:55-10:26	4th Hour
10:30-11:01	5th Hour
11:05-11:36	6th Hour
11:40-12:00	7th Hour
12:00-12:15	Lunch
12:15	Dismiss-Car Riders (ELEM)
12:25	Dismiss-Car Riders (HS)
12:25	Dismiss-Walkers & Bus Riders

STUDENT ATTIVALS

- → Doors open for early drop off at 7:00 am.
- → All students that are dropped off between 7:00-7:40 a.m. will need to be dropped off at the South Entrance (Elementary) and report to the elementary school gym unless they have a scheduled meeting with a teacher.
- → If students are dropped off after 7:40 a.m., then parents will drop them off at either the South (elementary) or North (High School) entrance. 5th and 6th grade students will report to their homeroom while 7th and 8th grade will report to the high school gym.

^{*}Please remember that Oak Street is a one way street in the morning and afternoon.

DISMISSAL From SCHOOL

At the end of the school day students will be released to the buses, special arrangements made by the parent/guardians or to go home in an appropriate/customary manner. All students are to leave the building at the dismissal bell unless staying for sports practice, tutoring or B.E.A.T. Students are not permitted to stay after school to wait for an evening event. If an event takes place in the evening, students may return back to school, but must leave immediately after school.

CHanges in arrival/dismissal routine

If your child's arrival or dismissal routine changes, a note must be written and provided to the Middle School office, or the parent must call the office informing us of the change by **NOON**. When making alternative arrangements please note: students can only ride the school bus assigned to them. They cannot ride alternate buses to go home with other students.

car rider dismissal routine

All car riders will be dismissed from their last hour class and will go out the high school entrance if they are to be picked up. You may pick your child up by the High School entrance. If your child is to be picked up with a younger sibling from the elementary gym, please let the Middle School office know.

BUS RIDERS DISMISSAL ROUTINE

5th, 6th, 7th, and 8th grade students will be dismissed from their last hour class and will be expected to walk and load their correct bus independently.

Walkers Dismissal Routine

All walkers will be dismissed from the classrooms and guided to the door that gives them the safest route home. Staff will be ensuring safety with supervision outside of the building, but students are expected to walk the remainder of the way home without staff supervision.

PICKING YOUR CHILD UP EARLY FROM SCHOOL

Please remember that it is important for children to be at school each day as well avoid missing any core content area such as reading, writing, and math. Please check your child's schedule to determine content area time blocks to avoid missing. Please also keep in mind that attendance matters for the success of our students and minutes away from learning add up over time.

In the event your child needs to be dismissed during school hours, please report to the Elementary or High School office entrance. Students will not be pulled from class until the parent/guardian arrives at one of the offices and signs them out. Please do NOT call ahead and request that they be pulled from class early. Please keep this in mind as you make time management decisions.

For the safety of your child, we will not release a child to anyone other than the parent or a person authorized by the parent. Any parent who needs to pick up a child during the school day must sign the release form at the Elementary or High School office. Students leaving school without adult supervision must have permission from home (either written or over the phone) prior to dismissal.

Students leaving school at any time before the regular dismissal time will be counted absent for the time missed.

VISITORS & VOLUNTEERS

All visitors to the school are to report to the Elementary or High School office upon arrival. All visitors must check in with the office and receive a visitor's pass before entering the building.

OFFICE REGULATIONS

Students are welcome in the office to do business and seek information. Students will not be allowed to barge into the office without first seeking the permission of the secretary. If a student wishes to speak to the Middle School principal, please secure permission from the Middle School office secretary.

LOST and Found

Please label all items brought to school by your child. Items left on the playground, gym, or the cafeteria will be brought to the Middle School office to be placed on the lost and found rack. It is the students responsibility to inquire about lost items. The lost and found rack will be emptied at the end of the month.

Written and Personal Party Invitations

All written or personal invitations must be approved by the Middle School principal prior to passing them out to students. This is to not be done during instructional time.

CLASSTOOM PARTIES

There will be 3 parties during the school year: Fall Party, Christmas Party, and Valentine's Day Party. Homemade goodies may not be sent to the school for snack or party time. Only products purchased from a store may come to school. Snacks that are sent for parties, treats, etc. are to be considered healthy snacks. Please do not send in candy or snacks that are high in sugar. These parties will be classroom only parties and no outside visitors will be allowed. These parties will work around core content subjects and take place during seminars. This is so students do not miss much needed daily learning, while still having fun with their peers.

Fees collected from students

- → Any textbook lost or destroyed will be paid for by the student to whom it is checked out.
- → Damaged books will be paid for on a prorated basis as assessed by the faculty and Administration.
- → Losses or damage should be reported to the appropriate teacher when they occur.
- → Students in Ag class, Industrial Arts/Woods, and Family and Consumer Science classes will pay for materials used in their projects. Projects will become the property of the student.
- → All art materials are to be paid for in advance.
- → Not all fee stipulations apply to every grade level or class. You will be notified if fees are due.
- → All money for fees should be sent to the Middle School office.

Kaysinger Spelling and Math Participation

The Kaysinger Conference will host a Spelling & Math Bee for students in grades 3 through 6. Middle School will participate in this event and will send a team for 5th and 6th grade. Each grade level will determine the top two Spelling Bee students and the top two Math Bee students to represent our middle school in the competition. They will also determine two alternates for Spelling and Math in case one or both of the top two are unable to attend. To be eligible to participate in the Kaysinger Math and Spelling Bee students must have a good attendance record, in good academic standing, and administration has the right to determine eligibility.

SCHOOL ACTIVITIES: Participation and attendance Rules:

- → To be eligible to participate in or attend an extracurricular activity that takes place after the school day is completed, a student must be in school for at least four (4) periods of the school day the event is scheduled. This includes all extra-curricular activities including athletics, dances, cheerleading, clubs, music etc.
- → Obey bus regulations to and from activities.
- → All school rules will be enforced during activities.
- → Upon return/dismissal of school activities students will be released to the parking lot unless parents request other arrangements.
- → The student must be at school for at least four (4) class periods on Friday to participate in weekend activities.

consequences:

- → Cannot participate in the activity. Special circumstances can waive this rule if discussed with the principal in advance.
- → Students who cannot follow the rules at activities will be asked to leave with additional punishment if deemed necessary.

Grade requirements for extra-curricular activities

- → Grades will be checked every 3 weeks and at the end of the quarter.
- → Students with an F at grade check will be put on probation for one week. If the grade is still an F at the end of that one week, they will then be ineligible to participate in all activities for a minimum of one week. Their grades will be checked at the end of that one week to determine if they are eligible or ineligible for another week.
- → Students that do not become eligible after the week of probation will also be required to attend 2 hours of tutoring that week and cannot leave campus with activity during the school day while ineligible. Tutoring can be done at Night School, before/after school with a teacher or with their coach/sponsor after practice.
- → School administration reserves the right to determine eligibility in all cases.

Lockers

The Office assigns lockers at the beginning of school. Students are to retain the locker assigned. Students must get permission to transfer lockers from the principal. Lockers must be kept neat and clean! For the health, sanitation, and cleanliness of the Middle School, students should not keep food or drinks in lockers. Closed containers should not be opened in the hallways, classrooms, or gym area. Nothing is to be taped or glued to lockers. Lockers are the property of the school and may be searched by a school employee at any time. It is recommended that students secure their locker with a lock. A copy of the combination or key should be left in the office. If students act destructively or negligently, locker privileges may be revoked.

Hall Passes

Students should not be excused from the classroom unless it is absolutely necessary. Hall passes must be carried by any student out of class during class time. Any school employee is authorized and instructed to ask to see that students hall pass. Anyone in the hall without a pass is subject to disciplinary action.

LIBrary

It is the goal of the district to keep it so and to keep its books and related equipment in the best condition possible. To do this we must obey the following rules:

- → Books:
 - ◆ Will be checked out for two (2) weeks. Some can be renewed.
 - Students will be charged for any damaged or lost books and may have library privileges revoked until fees are paid or books are found.

CLOSED LUNCH PERIOD

The school will operate on a closed lunch hour schedule and all students will remain at school during the lunch break. Criticism and unkind remarks about the food will not be tolerated. Every menu meets state approved requirements.

ASSEMBLIES

All students are to attend assemblies as they are scheduled. Students must show safe, respectful, and responsible behavior during these events. Students must obey the following list of rules for assemblies:

- → Give the speaker or group your UNDIVIDED ATTENTION!
- → Refrain from disruptive measures such as talking, moving seats, and other inappropriate behaviors.
- → Show appreciation but refrain from excessive applause.
- → Remain seated until dismissed.
- → Students will be dismissed from assemblies by grade level.
- → Sit with your grade.

SCHOOL YEARBOOKS

Every student, teacher or community member has the opportunity to purchase a yearbook. The average cost of the yearbook is about \$75.00. Through solicited advertising in the community and class project contributions, about half the cost is absorbed. Thus, the price of the yearbook to the purchaser is considerably reduced due to the solicitation of advertisement and fund-raiser. This yearbook is a souvenir of longer lasting value than any of the above items.

SCHOOL PICTURES

A photographer is allowed to come in and take individual pictures of each student as well as group and team pictures. Once pictures are taken, parents have the option to purchase pictures. When they are delivered, if they are not satisfactory, they may be returned and money refunded. The school receives a commission on the sale of these pictures which is set aside for the purchase of equipment for the school. The photographer also furnishes the school pictures for the yearbook and for permanent records.

Dances

- → School dances may occur during the school year, but will be held during school hours for students currently enrolled in the Middle School.
- → Cannot be in ISS or OSS.
- → Individuals will not be allowed to attend the dance if they are suspected of being under the influence of drug/or alcohol.
- → Students must be at school for a minimum of 4 class periods on the day of the dance.
- → All outfits must meet the district's dress code policy.

communication

Emergency & contact information

It is very important that our Middle School office maintain accurate records, emergency information, and contact information for each student. Please notify the school whenever a change regarding address, phone number, person of contact, or any other information that would help us make contact if needed. In addition, it is very helpful to have a list of alternate people to contact when you are not available. You can update your child(ren)'s contact information by calling the Middle School office.

SCHOOL CANCELLATIONS

Due to inclement weather, the district may have to cancel school during the school year. Information about school cancellations and/or remote learning days will be found on the school website, Facebook, Instagram, Parent Square as well as through text messages and phone calls from Mr. Unger.

STUDENTS RECEIVING MESSAGES DUTING THE DAY

It is often necessary for the office to relay a message to a student. Please assist us by contacting the school office before noon on the day of your request. It helps us to avoid confusion at dismissal time if your request is made early. We request NO MESSAGES after 2:00 PM. The last hour is very hectic and these messages could be lost or not delivered in time.

Parent and teacher communication

The home to school communication is vital for the success of all students. If you have any questions, concerns, or positive feedback, please feel free to reach out to your child's teacher. This pertains to student attendance, behavior, academics, home concerns, changes in child effect, changes to a child's normal routine, or anything you see as a need to know. Communication is very important from parents and teachers.

STUDENT USE OF MIDDLE SCHOOL OFFICE PHONE

Students are welcome to use the Middle School office phone, but for emergencies only. This does not include items they forgot at home or wanting last minute permission to change dismissal procedure.

SCHOOL REACH

All families are urged to keep all contact telephone numbers up-to-date. We enter these numbers in our School Reach System to notify you of important events like school closings/ remote learning days. If your numbers change, please contact the office immediately.

Parent square

The principal, teachers, and coaches will all use the Parent Square App to communicate with parents and guardians. Please make sure you download the Parent Square App to ensure you are receiving all updates and information. You will receive posts and private messages through this app. This app also allows you to send messages to your child's teachers, coaches, and the school office. All families are urged to keep all contact information up to date. Parent Square works with our information system at school and it is very important to have accurate contact information. Please contact the Middle School office if you have any questions about how to get Parent Square access.





Parent Portal

All parents have access to the Common Goal (School Insight) Parent Portal on an Internet connected computer. The parent portal allows parents to stay on top of their student's assignments, see teacher comments and up-to-date grades for all classes. Simply go to the district's webpage at http://mcrl.us for access to the Common Goal (School Insight) parent portal. All parents will also be sent a link to set up their parent portal account. If you are having difficulty accessing your parent account for Common Goal (School Insight), please contact the Middle School office and we will get you connected. Once connected you are able to see a list of all current classes and grades. Parents are encouraged to check student's grades on a regular basis. Please contact the Middle School office if you need assistance accessing your student's grade information.

PARENT CUSTODY

When parents separate or divorce it sometimes results in problems with custody of the children. Sometimes one parent asks that a child not be sent home with the other parent. The Middle School office needs legal documentation in the child's permanent record to be certain such requests can be honored.

HOMELESS, MIGRANT, ELL

Missouri school districts are responsible for meeting the educational needs of an increasingly diverse student population by providing a wide range of resources and support to ensure that all students have the opportunity to succeed and be college prepared and career ready. Our school district has programs designed to help meet the unique educational needs of children working to learn the English language, students who are advanced learners, students with disabilities, homeless students, the children of migratory workers, and neglected or delinquent students.

NOTIFICATION OF PARENT AND STUDENT RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Morgan County R-1 School District receives a request for access.

Parents or eligible students who wish to inspect their student's or their education records should submit to the school principal a written request that identifies the records they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- 1. The right to request the amendment of the student's education records that the parent or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
- Parents or eligible students who wish to ask the district to amend their child's or their education record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- 1. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. NOTE: FERPA requires a school or school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request or the disclosure is initiated by the parent or eligible student.

1. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The contact information of the Office that administers FERPA is:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202

Process for parents and students to opt out of the disclosure of directory information under Ferpa

The Family Educational Rights and Privacy Act (FERPA) requires that the Morgan County R-1 School District obtains your written consent prior to the disclosure of personally identifiable information (PII) from your child's education records, with some exceptions. However, the district may disclose appropriately designated "directory information" without written consent, unless you have notified the district in writing of your objection. "Directory information" is information that the district has determined is generally not considered harmful or an invasion of privacy if it is released.

The primary purpose of directory information is to allow the district to include information from your child's education records in district publications, including but not limited to, a student's name, jersey number, height and/or weight printed in a school athletic program; or a student's name and photo included on district social media pages or in the school yearbook.

Directory information may also be disclosed to outside organizations without a parent's prior written consent. Some examples include the district providing a list of honor roll students to the local newspaper or the district providing student information to companies that manufacture class rings or publish yearbooks.

In addition, two additional federal laws require the school district to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the district that they do not want their student's information disclosed without their prior written consent.

If you do not want the district to disclose contact information to military recruiters or directory information from your child's education records without your prior written consent, you must complete a written statement notifying the district that you do not want the information released and submit it to the building principal. The statement must be dated and signed. Please provide this notice in writing within the first 10 days of school. Please note that if you opt your student out of directory information, your student's picture will not be included in

the district's yearbook or other publications and your student's name will not appear in district programs or the honor roll.

General Directory Information: The following information about a personally identifiable student may be disclosed to the school community or to any person without first obtaining written consent from a parent or eligible student:

Student's name; date and place of birth; parents' names; grade level; enrollment status (e.g., full-time or part-time); student identification number; user identification or other unique personal identifier used by the student for the purposes of accessing or communicating in electronic systems as long as that information alone cannot be used to access protected educational records; participation in district-sponsored or district-recognized activities and sports; weight and height of members of athletic teams; athletic performance data; dates of attendance; degrees, honors and awards received; artwork or course work displayed by the district; schools or school districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information: In addition to general directory information, the following information about a personally identifiable student may be disclosed to parent groups or booster clubs that are recognized by the Board and are created solely to work with the district, its staff, students and parents and to raise funds for district activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office, and the Children's Division (CD) of the Department of Social Services:

The student's address, telephone number and e-mail address and the parents' addresses, telephone numbers and e-mail addresses.

Student Information and Images in District Publications and Social Media

The district maintains a number of publications and social media accounts to better communicate with students, parents, and the community. Unless the parent or eligible student notifies the district in writing as directed under the section "Process for Parents and Students to Opt Out of the Disclosure of Directory Information under FERPA," the district may include pictures and information about a student in district publications and posts on social media. Even if a parent objects to the disclosure of directory information, when a student's image is included in a photograph or video as part of a crowd shot where the focus of the image is not on that particular student, the student's image may still be included in a district publication or social media post.

SURVEY DATA AND COLLECTION (SEE BOARD POLICY JHDA)

In general, the district will not collect, disclose, or use personal student information for the purpose of marketing or selling that information or otherwise providing the information to others for that purpose. In the rare case where the district may collect information from students for the purpose of marketing or selling that information, parents may inspect any instrument used before the instrument is administered or distributed to a student, upon request and in accordance with Board policy.

Transportation

BUS TRANSFERS: RIDING A DIFFERENT BUS THAN ASSIGNED

Students will not be allowed to ride a bus other than their assigned regular bus. Students using bus transportation will be assigned one bus to ride. There will be no bus transfers at any time.

BUS OF Transportation MISCONDUCT (See Board Policy JFCC)

Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

BUS TRANSPORTATION POLICIES AND PROCEDURES

Students will be subject to disciplinary action for infractions of bus rules. The rules are as follows:

Prior to Loading

- → Students must be on time; please be prepared for the bus arrival 10 minutes before your scheduled pick up time.
- → Students must behave themselves at the bus stop.
- → Students wait for the bus to come to a full and complete stop before approaching the entrance.
- → Students who do not ride in the mornings for 3 consecutive days will not have the bus stop again until the parent calls the bus driver or the school.

GUIDELINES FOR BUS RIDERS

- → The driver is in charge of the students on the school bus.
- → Classroom conduct is to be observed while riding the bus.
- Riders must maintain low conversation levels.
- → The driver may assign seats.
- → Keep hands and head inside the bus. Do not hang out the windows.
- Assist in keeping the bus safe and clean.
- → Vandalism to the bus will be paid for by the offender.
- Riders do not tamper with the bus gauges, switches, cameras, controls.
- → Keep the aisle clear of feet, legs, debris, and bags.
- → Do not throw anything in or out of the bus.
- No glass containers, balloons, animals, pets, or weapons allowed.
- → Horseplay will not be tolerated.
- → Riders are to remain seated at all times.
- → Use of tobacco products will not be tolerated.
- → Eating/drinking/littering will not be tolerated, at bus drivers discretion.
- → Being rude, discourteous, and annoying will not be tolerated.

AFTER LEAVING THE BUS:

After getting off the bus move at least 10 feet in front of the bus, stop and make eye contact with the driver, then cross quickly when the bus driver signals it is safe. The students should then look to be sure that traffic is not approaching from either direction before crossing. The driver will not discharge riders at places other than their regular bus stops, at the home, or at school, unless proper authorization from a school official is given.

BUS OF Transportation MISCONDUCT (See Board Policy JFCC)

Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

BUS DISCIPLINARY PROCEDURES

The driver will complete a disciplinary slip if the student is in violation of bus rules and give it to the proper school authority. The principal will assign the appropriate consequence to the offender depending on the offense and the number of previous write-ups. Processing through consequences will be determined by the principal based on offence and number of offences.

Consequence options: Warning; one to ten days off the school bus; suspension from riding the bus until the next School Board meeting; suspension from the bus and/or school; permanent suspension from the school bus. The Superintendent may remove any student from the bus for any length of time after ten days have been given as a suspension to a student. Any fighting/altercation will be a minimum of three days suspension from the school bus and suspension from school.

BUS CONTRACT

Bus contracts will be available at open house or sent home for parents and students to sign to make sure that everyone knows and understands the rules of the school bus. The contracts will need to be returned to school as soon as possible. Bus contracts will be done each school year.

STUDENTS ARE EXPECTED TO ATTEND SCHOOL EVEN IF THEY ARE NOT ALLOWED TO RIDE THE BUS.

STUDENT attendance and accountability

GENERAL ATTENDANCE INFORMATION

The importance of regular attendance cannot be emphasized enough. If a child needs to be absent, please call the Middle School office the day the child is absent. Homes of absent students will have a contact phone call to verify the absence.

Please remember that all students are expected to be in school at least 95% of the school year. Each day a student misses school, they lose instruction given in the classroom. This missed instruction cannot be made up. The principal, with the assistance of building staff, will closely monitor student attendance and implement intervention strategies noted below and/or as noted in Board Policy JED-AP1 including scheduling a conference with parents.

An attendance letter will be mailed to the parents/guardians of the student(s) who are absent after 3, 7, 10, and 14 days of missed school. Students may be retained for excessive absences and will be required to attend summer school if summer school is in session.

All absences will be counted against a student's attendance record. Notations will be entered for "justifiable" events such as: doctors note for illness/appointments, death in the family, or other extenuating circumstances. A student must provide a doctor's excuse from a licensed practicing physician. It is impossible for a policy to cover all situations; therefore, the principal may use discretion in handling individual cases.

Excessive absences will be reported to the Division of Family Services and the Morgan County Prosecuting Attorney.

In order for students to participate in a field trip or the end of the year activities, students are expected to have at least a 90% attendance record or higher. Students with absences lower than 90% of the school year risk not being eligible to participate in their field trip or end of the year activities. Students with doctor's excuses that have an attendance rate lower than 90% may be waived of this requirement but it will be considered case-by-case and the principal may use discretion when determining eligibility.

TARDINESS

Students arriving after 8:10 a.m. must be signed in by an adult through the Elementary or High School office entrance before going to the classroom. Tardies count towards a student's absences and result in missed learning opportunities. Please keep in mind that attendance matters for the success of our students and minutes away from learning add up over time. Students are expected to arrive at school on time. Students should be in their classroom before 8:10 a.m.

Students are considered tardy if they are not in their assigned classroom, with all required materials, by the sounding of the tardy bell. Students who receive their fourth tardy in a class during a quarter will be assigned to Night School, which is held from 3:30–5:30 pm. Students will receive an additional Night School for every tardy in that class following that. A tardy to class means that the student enters an assigned classroom after the scheduled time for class to begin. Any student tardy more than 15 minutes late will be charged with an absence. Tardiness resulting in Night School begins second quarter throughout fourth quarter. This pertains to all fifth through eight grade students.

MAKE-UP WORK

Student absences result in lost learning opportunities with much of the instruction not able to be replicated. Make-up work or Remote Learning tasks will be given by the teacher as appropriate and a return date will be assigned to the work. Requests for make-up work can be communicated through the middle school office or through emailing the teacher. Please do not drop by the classroom to request work. For short absences (a day or two) the work will be given when the student returns or assigned through Remote Learning. Work for longer absences should be requested through the office in advance so the teacher has time to prepare the work.

NIGHT SCHOOL

Part of the Morgan Co. R-1 mission statement is to enable students to reach their potential. One of the ways Morgan Co. R-1 is helping to accomplish that goal is to provide an alternative suspension program and a way to make up attendance for students who are absent. Students who are not in school can fall behind very quickly or even in some cases fail courses. Night school will allow students who are suspended or have missed over the allowance of days to come in and make up their missing work.

Night School Times

Monday, Tuesday, Wednesday and Thursday 3:30-5:30

Guidelines for students that need to makeup attendance

- → Students are allowed to miss school six times in a semester. Once a student reaches 6 absences in a semester they must have a doctor's excuse to excuse that day or they will have to attend night school to make up for that day. Once a student reaches 7 absences in a semester for any reason they may attend night school to make up that day. If a student does not attend night school they will not receive credit in any class on the day they missed.
- → The student or family will provide transportation to and from school and students will need to be picked up promptly at the end of the day.
- → The students will need to show up at night school with work.

Truancy - As authorized by 211.031.1 (2) (A), the juvenile court shall have exclusive original jurisdiction involving any child who is alleged to be in need of care and treatment because: The child while subject to compulsory school attendance is repeatedly and without justification absent from school. Office personnel will check absences. Students found truant for any period of time without parent and school permission or who fail to check out through the office prior to leaving school during the school day will be subject to disciplinary action. Any student who leaves school grounds after being brought to school by us or other transportation will be considered truant whether or not they return to school before the tardy bell rings.

Remember the following:

- → Absent students will be called daily
- → Tardies later than fifteen minutes will be considered absences
- → Prearranged Absences

STUDENT ACADEMIC AND ACCOUNTABILITY

MIDTERMS AND REPORT CARDS

Midterms will be available halfway through the grading period. Report cards will be available at the end of each quarter. Midterms and report cards are found on Teacher Ease. Neither midterms or report cards will be sent home unless requested to the Middle School office. A parent-teacher conference is scheduled at the end of the first quarter and another is usually around the third quarter. Parents and teachers can request a conference at any time during the year. Conferences can be scheduled in-person or remotely through Zoom, phone calls, or email.

AWARDS PROGRAM

We will hold an awards assembly at the end of each quarter to reward the students on their academics, attendance, and behavior achievements. Parents are welcomed to attend these awards assemblies. Information will be sent home about the upcoming awards closer to time.

DISTRICT AND STATEWIDE ASSESSMENTS

All students in fifth through eighth grade are required to take district tests. Students will take assessments using both Evaluate and NWEA. All students will use Evaluate assessments in reading and math. All fifth and eighth grade students will use NWEA assessments for Science.

The district will implement the components of the Missouri Assessment Program (MAP) in order to monitor the progress of all students in meeting the standards adopted by the Missouri State Board of Education. All students are required to take the Missouri Assessment Program (MAP) within our district's assessment window.

The School Board authorizes the superintendent to establish a process designed to encourage the students of this district to give their best efforts on each portion of any statewide assessment, which may include, but is not limited to, incentives or supplementary work as a consequence of performance.

GIFTED

Stover's gifted program is an online program that may be available to students who meet the following criteria:

- → Achieve a minimum score of 95th percentile, full scale on a state approved norm referenced intelligence test.
- → A score at or above the 95th percentile on a selected achievement test or meet a composite G.P.A. of 95%
- → Have a score at or above 75% on SAGES test of creativity; 4. Evidence of commitment to learning based on a selected instrument i.e. portfolio or interview.

Grade requirements for extra-curricular activities

- → Grades will be checked on Thursdays of each week during seminar.
- → Students with an F at grade check will be put on probation for one week. If the grade is still an F at the end of that one week, they will then be ineligible to participate in all activities for a minimum of one week. Their grades will be checked at the end of that one week to determine if they are eligible or ineligible for another week.
- → Students that do not become eligible after the week of probation will also be required to attend 2 hours of tutoring that week and cannot leave campus with activity during the school day while ineligible. Tutoring can be done at Night School, before/after school with a teacher or with their coach/sponsor after practice.
- → School administration reserves the right to determine eligibility in all cases.

CHILD FIND FOR SPECIAL EDUCATION (SEE BOARD POLICY IGBA)

The district has an obligation to locate, identify and evaluate children in the district between the ages of 3 and 21 who may need special education and related services, including children who are wards of the state, are homeless or attend private schools located within the boundaries of the school district. Any individual who knows or believes that a student has a disability and is in need of accommodation or special education should contact the school's principal or the district's special education director immediately. The district will notify all parents/guardians and students of its obligations under this policy and the law. The district will also utilize public media and other postings to notify the public of the district's legal obligations as required by law.

GRADING SCALE

The following is the percentage grading scale that is used in the elementary building:

95%-100% A	73%-76% C
90%-94% A-	70%-72% C-
87%-89% B+	67%-69% D+
83%-86% B	63%-66% D
80%-82% B-	60%-62% D-
77%-79% C+	59% and below F

HOMEWORK

Students in 5th and 6th grade will not have homework sent home with them. If work is sent home, it is for extra practice or extra credit. 7th and 8th grade may have some type of homework each evening. The students are expected to turn in their homework at the start of each morning. If you have any questions on homework, you can contact your child's teacher. Any missing homework could result in loss of points, which can have a negative impact on your child's grades.

MISSING WORK

Students who have several missing assignments and are not keeping up on their daily work will be required to make up the missing assignments. The classroom teacher will contact you to let you know that there is missing work that your child is missing. If the work does not come back in a timely manner, then the student could be required to attend Night School. If the missing work continues, then the student may be referred to the after school BEAT program for tutoring and homework help or placed in ISS to get caught up.

PHYSICAL EDUCATION AND RECESS

5th and 6th grade students will have Physical Education within their special's classes. 7th and 8th grade students may have Physical Education and Health daily within a semester, if enrolled in the class. Students are responsible to have proper shoes for playing in the gym on those days. Proper shoes do not have black soles that leave marks on the gym floor, are not slick, and are proper for running. All students enrolled in PE are expected to participate in PE and will do so unless there are health reasons accompanied by a note from the parent or a physician.

GUIDANCE AND COUNSELING PROGRAM

The guidance counselor is available to talk to students at almost any time about any subject. Students who wish to discuss situations, problems or hang-ups (school related or otherwise), are encouraged to make an appointment with the counselor. All interviews and conversations are **CONFIDENTIAL**. The counselor will not reveal any information to anyone unless given permission by the student to do so.

The counselor also works with students on goal-setting and decision making skills; on examining and evaluating values and beliefs. In order to help the students understand himself or herself better and to make effective decisions, the counselor may administer some "tests": interest inventories, aptitude batteries, personal opinion questionnaires, etc. The results of these are explained to the student. Check the counselors schedule or ask in the office to make an appointment.

DESE'S TRAUMA INFORMED INFORMATION (SEE BOATD POLICY IGAEB)

This is the web address to DESE's trauma informed school initiative: https://dese.mo.gov/traumainformed

Morgan County R-I is required to teach students the characteristics of, and ways to identify, sexual predators; the safe and responsible use of the Internet, including the dangers of online sexual predators; the potential consequences of inappropriate texting and the importance of open communication with responsible adults regarding any inappropriate situation, activity, or abuse.

<u>Beginning for students in 6th grade and older</u>: there is a trauma-informed, developmentally appropriate training on sexual abuse that will be available to students.

VIRTUAL INSTRUCTION (See BOATD POLICY IGCD)

Because virtual instruction can be an effective education option for some students, the district may offer virtual courses to students through district staff or by contracting for those services as part of the district-sponsored curriculum. In addition, eligible students may enroll in virtual courses offered through the Missouri Course Access Program (MOCAP). The district will accept all grades and credits earned through district-sponsored virtual instruction and MOCAP.

The district will pay the costs of a virtual course only if the district has first approved the student's enrollment in the course as described in this policy. Even if a student or his or her parents/guardians pay the costs for a virtual course, the student or parents/guardians should meet with the principal or designee prior to enrollment to ensure that the course is consistent with the student's academic and personal goals.

The district is not required to provide students access to or pay for courses beyond the equivalent of full-time enrollment. The district will provide supervision for students who take virtual courses in district facilities but will not provide supervision for students taking virtual courses offsite.

Students taking courses virtually are subject to district policies, procedures and rules applicable to students enrolled in traditional courses including, but not limited to, the district's discipline code and prohibitions on academic dishonesty, discrimination, harassment, bullying and cyberbullying.

ACCEPTABLE USE (SEE BOATD POLICY EHB)

Personal Responsibility: Access to electronic research requires students and employees to maintain consistently high levels of personal responsibility. The existing rules found in policy as well as employee handbooks clearly apply to students and employees conducting electronic research or communication. One fundamental need for acceptable student and employee use of District electronic resources is respect for, and protection of, password/account code security, as well as restricted databases files, and information banks. Personal passwords/account codes may be created to protect students and employees utilizing electronic resources to conduct research or complete work. These passwords/account codes shall not be shared with others; nor shall students or employees use another party's password except in the authorized maintenance and monitoring of the network. The maintenance of strict control of passwords/account codes protects employees and students from wrongful accusation of misuse of electronic resources or violation of District policy, state or federal law. Students or employees who misuse electronic resources or who violate laws will be disciplined at a level appropriate to the seriousness of the misuse.

Acceptable Use: The use of the District technology and electronic resources is a privilege, which may be revoked at any time. Staff and students are only allowed to conduct electronic network-based activities which are classroom or workplace related. Behaviors which shall result in revocation of access shall include, but will not be limited to: damage to or theft of system hardware or software; alteration of system hardware or software; placement of unlawful information, computer viruses or harmful programs on, or through the computer system; entry into restricted information on systems or network files in violation of password/account code restrictions; violation of other users' rights to privacy; unauthorized disclosure, use or dissemination of personal information regarding minors; using another person's name/password/account to send or receive messages on the network; sending or receiving personal messages on the network; and use of the network for personal gain, commercial purposes, or to engage in political activity.

Students and employees may not claim personal copyright privileges over files, data or materials developed in the scope of their employment, nor may students or employees use copyrighted materials without the permission of the copyright holder. The Internet allows access to a wide variety of media. Even though it is possible to download most of these materials, students and staff shall not create or maintain archival copies of these materials unless the source indicates that the materials are in the public domain.

Access to electronic mail (E-mail) is a privilege and designed to assist students and employees in the acquisition of knowledge and in efficiently communicating with others. The District E-mail system is designed solely for educational and work related purposes. *E-mail files are subject to review by District and school personnel*. Chain letters, "chat rooms" or Multiple User Dimensions (MUDs) are not allowed, with the exception of those bulletin boards or "chat" groups that are created by teachers for specific instructional purposes or employees for specific work related communication.

Students or employees who engage in "hacking" are subject to loss of privileges and District discipline, as well as the enforcement of any District policy, state and/or federal laws that may have been violated. Hacking may be described as the unauthorized review, duplication, dissemination, removal, damage, or

alteration of files, passwords, computer systems, or programs, or other property of the District, a business, or any other governmental agency obtained through unauthorized means.

To the maximum extent permitted by law, students and employees are not permitted to obtain, download, view or otherwise gain access to "inappropriate matter" which includes materials that may be deemed inappropriate to minors, unlawful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current District policy or legal definitions. Similarly, the use of any District computer to access sites which allow the user to conceal their objective of accessing inappropriate material is not permitted. The District and school administration reserve the right to remove files, limit or deny access, and refer staff or students violating the Board policy to appropriate authorities or for other disciplinary action

Internet Access: In compliance with the Children's Internet Protection Act ("CIPA"), 47 U.S.C. § 254, the District uses technological devices designed to filter and block the use of any District computer with Internet access to retrieve or transmit any visual depictions that are obscene, child pornography, or "harmful to minors" as defined by CIPA and material which is otherwise inappropriate for District students. Due to the dynamic nature of the Internet, sometimes Internet websites and web material that do not fall into these categories are blocked by the filter. In the event that a District student or employee feels that a website or web content has been improperly blocked by the District's filter and this website or web content is appropriate for access by District students, the process described below should be followed:

- → Follow the process prompted by the District's filtering software select anonymous and submit an electronic request for access to a website, or:
- → Submit a request, whether anonymous or otherwise, to the District's Superintendent/the Superintendent's designee.
- → Requests for access shall be granted or denied within three days. If a request was submitted anonymously, persons should either attempt to access the website requested after three days or log back in at 123anonymous to see the status of the request.
- → Appeal of the decision to grant or deny access to a website may be made in writing to the Board of Education. Persons who wish to remain anonymous may mail an anonymous request for review to the Board of Education at the School District's Central Office, stating the website that they would like to access and providing any additional detail the person wishes to disclose.
- → In case of an appeal, the Board of Education will review the contested material and make a determination.
- → Material subject to the complaint will not be unblocked pending this review process.

In the event that a District student or employee feels that a website or web content that is available to District students through District Internet access is obscene, child pornography, or "harmful to minors" as defined by CIPA or material which is otherwise inappropriate for District students, the process described set forth in Regulation 6241 should be followed.

Adult users of a District computer with Internet access may request that the "technology protection measures" be temporarily disabled by the chief building administrator of the building in which the computer is located for lawful purposes not otherwise inconsistent with this Policy.

Privileges: The use of District technology and electronic resources is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. All staff members and students who receive a password/account code will participate in an orientation or training course regarding proper behavior and use of the network. The password/account code may be suspended or closed upon the finding of user misuse of the technology system or its resources.

Network Etiquette and Privacy: Students and employees are expected to abide by the generally accepted rules of electronic network etiquette. These include, but are not limited to, the following:

→ System users are expected to be polite. They may not send abusive, insulting, harassing, or threatening messages to others.

- → System users are expected to use appropriate language; language that uses vulgarities or obscenities, libels others, or uses other inappropriate references is prohibited.
- → System users may not reveal their personal addresses, their telephone numbers or the addresses or telephone numbers of students, employees, or other individuals during E-mail transmissions.
- → System users may not use the District's electronic network in such a manner that would damage, disrupt, or prohibit the use of the network by other users.
- → System users should assume that all communications and information is public when transmitted via the network and may be viewed by other users. The system administrators may access and read E-mail on a random basis.
- → Use of the District's electronic network for unlawful purposes will not be tolerated and is prohibited.

Services: While the District is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. The District may not be held responsible for any damages including loss of data as a result of delays, non-delivery or service interruptions caused by the information system or the user's errors or omissions. The use or distribution of any information that is obtained through the information system is at the user's own risk. The District specifically denies any responsibility for the accuracy of information obtained through Internet services.

Security: The Board recognizes that security on the District's electronic network is an extremely high priority. Security poses challenges for collective and individual users. Any intrusion into secure areas by those not permitted such privileges creates a risk for all users of the information system.

The account codes/passwords provided to each user are intended for the exclusive use of that person. Any problems, which arise from the user sharing his/her account code/password, are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to the information system.

Users are required to immediately report any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher or system administrator.

The District shall use filtering, blocking or other technology to protect students and staff from accessing internet sites that contain visual depictions that are obscene, child pornography or harmful to minors. The District shall comply with the applicable provisions of the Children's Internet Protection Act (CIPA), and the Neighborhood Internet Protection Act (NCIPA).

Vandalism of the Electronic Network or Technology System: Vandalism is defined as any malicious attempt to alter, harm, or destroy equipment or data of another user, the District information service, or the other networks that are connected to the Internet. This includes, but is not limited to the uploading or the creation of computer viruses, the alteration of data, or the theft of restricted information. Any vandalism of the District electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, if appropriate, referral to law enforcement officials.

Consequences: The consequences for violating the District's Acceptable Use Policy include, but are not limited to, one or more of the following:

- → Suspension of District Network privileges;
- → Revocation of Network privileges;
- → Suspension of Internet access;
- → Revocation of Internet access;
- → Suspension of computer access;
- → Revocation of computer access;
- → School suspension;
- → Expulsion; or
- → Employee disciplinary action up to and including dismissal.

SCHOOL ACCOUNTABILITY REPORT CARDS

A school accountability report card for each school building in the district and the district as a whole will be produced in accordance with law and made available to the public on the district's website. The district will provide information included in the report card to parents/guardians, community members, the print and broadcast news media, and legislators by December 1 annually or as soon thereafter as the information is available to the district. The district will distribute the information in substantive official communications such as student report cards. The district will make reasonable efforts to supply copies of the reports or other information regarding the reports to businesses such as real estate and employment firms, so that parents/guardians and businesses from outside the district that may be contemplating relocation have access to this information. (20 U.S.C. § 6311, § 160.522, RSMo.)

POLICY GBL FOR TITLE I SCHOOLS-NOTICE OF TEACHER & PARAPROFESSIONAL CREDENTIALS:

In accordance with federal law, at the beginning of each school year the district will notify the parents/guardians of each student attending any school receiving Title I funds that they may request information regarding whether the:

- → The student's teacher is certified to teach in the grade levels and subject areas in which the teacher provides instruction.
- → The student's teacher is teaching under emergency or other provisional certification status.
- → Students are provided services by a paraprofessional and, if so, the qualifications of the paraprofessional.

FEDERAL PROGRAMS (SEE BOARD POLICY KLA)

The Morgan County R-I School District receives funds under the federal Elementary and Secondary Education Act (ESEA) and is required to follow federal statutes and regulations regarding the programs governed by the ESEA. If any individual or organization (person) has a complaint or is concerned that the district may be violating these laws, the Board wants the superintendent or designee to immediately investigate and address the issue. For that reason, the Board has adopted this policy to address specific allegations of violations of federal statutes and regulations governing Title I, Parts A, B, C, D; Title II; Title IV, Part A; or Title V of the ESEA.

Process

The district will use the following process to address specific allegations that the district has violated a federal statute or regulation regarding a program under the ESEA:

- → The person with the complaint ("complainant") must present a written complaint to the superintendent or designee that specifies the federal law or regulation alleged to have been violated and the facts supporting the allegation. Alternatively, the Department of Elementary and Secondary Education (DESE) will forward a complaint from a complainant to the district for resolution. The superintendent or designee will investigate and provide a written response to the complainant within five business days of receiving the complaint unless additional time is necessary to investigate or extenuating circumstances exist. The superintendent or designee is authorized to contact the district's private attorney for assistance in determining whether a violation has occurred.
- → If the complainant is not satisfied, he or she may request that the issue be placed on the Board agenda at the next Board meeting, using the process outlined in Board policy. The superintendent or designee will notify the complainant of the Board's decision and will provide the complainant a copy of DESE's Every Student Succeeds Act of 2015 (ESSA) Complaint Procedures.
- → If the Board does not hear the issue or if the complainant is not satisfied with the Board's response, the complainant may appeal the issue to DESE in accordance with DESE's complaint procedures.

STUDENT HEALTH AND SAFETY

SCHOOL NUTSE

A full-time registered nurse is on duty each day. Students must have permission from their teacher to go to the nurse. When a child becomes ill or injured while at school, that child will be taken to the school nurse immediately. Any child leaving school as a result of illness or injury must have authorization from the nurse and must be signed out of school through the office. A health form must be turned in with appropriate information provided for emergencies.

MEDICATION

If your child needs medication while at school, the following steps must be followed:

- → All medication should be taken to the Nurse's office upon arrival at school by the parent or adult. Alternate arrangements may be made by contacting the office or school nurse.
- → All medication should be in a proper container. The container should be labeled with the amount to be given, the time it is to be given, the child's name, the name of the medication, prescriber's name, pharmacy, and prescription number.
- → Medications will be stored in an environmentally appropriate locked area to which the school nurse and school principal have keys.
- → To the extent practical, students shall be provided privacy when receiving medications.
- → The school nurse will work with the student, parents/guardians and teachers in determining how best to deliver the medication to the student during the school day.
- → Emergency medications provided by parents/guardians for students who may have severe allergic reactions or anaphylaxis must be accompanied by a standing order from a licensed healthcare provider.
- → Parents/Guardians may retrieve their student's medications from the school at any time during school hours.
- → All medications shall be returned to the parent/guardian or destroyed at the end of the school year.

MEDICAL MARIJUANA AND CANNABIDIOL (CBD) OIL

The district does not permit the possession or administration of marijuana or marijuana-infused products for medicinal purposes on district property or at district events since these products are prohibited under federal law.

In accordance with state law, parents/guardians with a valid hemp extract registration card may possess CBD oil on district property for the purpose of administering it to their students who are less than 18 years old for the treatment of epilepsy. Students 18 and older with a valid hemp extract registration card may possess CBD oil on district property for the limited purpose of bringing it to the health office where it will be stored with other medication and administered to the student by the nursing staff for the treatment of epilepsy. Students who have an actual prescription for a medication containing CBD will be permitted to possess and administer the prescription medication in accordance with this policy.

When applicable, district staff will administer prescription medication containing CBD in the same manner used to administer other prescription medication.

EMERGENCY MEDICATIONS

Emergency medications provided by parents/guardians for students who may have severe allergic reactions or anaphylaxis must be accompanied by a standing order from a licensed healthcare provider.

IMMUNIZATIONS

According to Missouri Law regarding student immunizations, all records are to be updated each school year. Noncompliance will result in consequences mandated by Missouri Law. The school district will provide information to our families on ways to receive the influenza vaccination during the appropriate time of year.

SUICIDE PREVENTION AND RESPONSE

All district employees will receive information regarding this policy and the district's protocol for suicide awareness, prevention and response. This information will be provided to current employees and each new employee hired. The information will focus on the importance of suicide prevention, recognition of suicide risk factors, strategies to strengthen school connectedness, and response procedures. The district will also provide opportunities for district staff to participate in professional development regarding suicide awareness and prevention. Opportunities may include district-led training, access to web-based training, or training provided in other school districts or by local organizations or health professionals.

CHILD ABUSE

Missouri Revised Statutes require that school personnel report incidents of child abuse and/or child neglect to responsible agencies. Such reporting includes emotional, medical, physical, educational and other forms of neglect/abuse. The district is also required to post signs – in English and Spanish-containing the Missouri child abuse and neglect hotline number in all buildings and student restrooms for easy access by students.

HEAD LICE

Unfortunately, head lice is a recurring problem. It happens in the best of families and the cleanest of homes. Only constant awareness can help lessen it. It is advisable that you check your children every week. Nits can normally be found at the top of the head, nape of the neck or behind the ears. Nits can be brown, white, or transparent. They look somewhat like dandruff, but they are cemented to the hair shaft and will not comb away.

If you find head lice on your child, please contact the school so that we can then check their class. If your child is checked at school and found to have lice, we will notify you and you will be required to pick your child up. Your child will not be allowed to return to school if lice are visible. Please follow these steps:

- → Treat with the prescribed medication recommended by your doctor or pharmacist.
- → The treatment must be repeated in 10 days to kill new lice.
- → Wash all clothes and linens in hot water.
- → Dry clean all clothes that can't be washed.
- → Soak combs in water temperature of 150 degrees for 15 minutes.
- → Carpeted rooms and stuffed animals should be vacuumed.

Please review the No Live Lice Policy attached in Appendix B.

NUT ALLERGY

Nut allergies are becoming more and more of a concern. We ask that you **DO NOT** send in any items containing nut products for class parties because we have several students who have allergies to nuts.

COMMUNICABLE DISEASES

It is very important to keep ill students at home in order to maintain a healthy school. A communicable disease is any illness that can pass from person to person. The following chart is a guideline of the most common communicable diseases. Please make sure to phone the elementary office if your child is sick and keep your child at home.

Common	If forces to associate them 100 E and for if accessive
	If fever is greater than 100 F and/or if excessive
Cold/Flu/COVID	cough/nose/eye drainage is present; Any fever of 100 F must
	remain home until 24 hours fever-free (without fever reducing
	medication) or when other symptoms are subsiding (without a
	fever present).
Diarrhea/Vomiting	It is recommended that you keep your child home until 24 hours
	after the last occurrence of diarrhea or vomiting, even if there
	is no fever present. Please consult the school nurse.
Pink	Red/Inflamed eye with drainage or crusted eyelids. Children
Eye/Conjunctivitis	should NOT attend school during the acute state. Antibiotic eye
	drops from a physician may be required.
Strep Throat	Must be on antibiotics and fever free for 24 hours.
Rashes	May be excluded until seen by a physician and may return to
	school with a note from the physician stating they are not
	contagious.

ILLNESS DURING SCHOOL HOURS

The school nurse is required to send a student home with a fever over 100 degrees or any of the above mentioned illnesses. If your child is sent home from school ill, it is important for them to be picked up **PROMPTLY** and to follow policy on not returning to school until symptom-free for 24 hours or until the proper medical treatment has been initiated.

If you have questions regarding your child attending school, phone the school nurse to seek advice. If you bring your child to see the school nurse about their illness, please be prepared to take your child back home or to a physician if necessary to treat your child's illness.

SCHOOL SPONSORED INSURANCE

The school will sponsor student insurance this year. The total cost is determined by the company which insures the students and is paid by the parent/guardian. Any student participating in extracurricular athletics must be covered by insurance.

MOHEALTHNET FOR KIDS PROGRAM

MO HealthNet for Kids program, is a health insurance program for uninsured children of low-income families who do not have access to affordable health insurance. Contact the Middle School office for more information.

PHYSICAL EXAMINATIONS AND SCREENINGS

"Screening" is the use of a procedure to examine a large population to determine the presence of a health condition or risk factor in order to identify those who need further evaluation. Screening tests for various health conditions (such as vision and hearing) will be conducted in accordance with administrative procedures. Parents/Guardians will receive a written notice of any screening result that indicates a condition that might interfere with a student's academic progress or health. In general, the school district will not conduct physical examinations of a student without parental consent unless the health or safety of the student or others is in question or unless by court order.

Further, parents/guardians will be notified of the specific or approximate dates during the school year when any nonemergency, invasive physical examination or screening administered by the district is conducted that is:

- → Required as a condition of attendance.
- → Administered by the school and scheduled by the school in advance.
- → Not necessary to protect the immediate health and safety of the student or other students.

As used in this policy, the term "invasive physical examination" means any medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion or injection into the body, but does not include a hearing, vision, head lice or scoliosis screening. Parents/Guardians or eligible students will be given the opportunity to opt out of the above-described nonemergency, invasive physical examination or screening.

HEALTH PROMOTING LEARNING ENVIRONMENT (SEE BOATD POLICY ADF)

The district believes that for students to have the opportunity to achieve personal, academic, developmental and social success, there needs to exist a positive, safe, and health-promoting learning environment at every level, in every setting, throughout the school year.

The district promotes healthy schools by supporting wellness, good nutrition and regular physical activity as part of the total learning environment. The district supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. Schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health contributes to students' performance potential.

ASBESTOS CONTROL (See BOATD POLICY EBAB-API)

The Morgan County R-1 is aware of the asbestos areas in the school district and has a management plan in place. The district will comply with all state and federal laws regarding the identification, management and abatement of asbestos in district buildings.

EARTHOUAKES

The Morgan County R-1 School District has a plan in place through the Crisis Plan for earthquakes.

Law enforcement

MCR-1 works cooperatively with police and will notify police when a crime occurs.

PROTOCOL - THREATS OF VIOLENCE AT SCHOOL SITES

- → The local law enforcement shall be notified and shall investigate and make the referral.
- → If it is determined that the threat is of a serious nature as defined below the Deputy Juvenile Officer shall decide who is to transport the juvenile to the County Juvenile Justice Center.
- → The Deputy Juvenile Officer shall notify the parents of the juvenile and request them to appear at the Juvenile Office.
- → The Law Enforcement Officer shall bring a preliminary report with the child to the Detention Center. If the Deputy Juvenile Officer is transporting, the report shall be provided to the Deputy Juvenile Officer at the time the child is transported. A detailed report shall be completed and forwarded to the Deputy Juvenile Officer using current procedures.
- → The Deputy Juvenile Officer will conduct an interview and assessment with the student and parent(s) and recommend disposition.
- → The Deputy Juvenile Officer and the School (person designated by the school) shall confer prior to the student being readmitted (if possible).

For purposes of this protocol, a threat of serious physical injury or death is: A threat of injury that if inflicted, could cause permanent disabling or result in the death of one or more persons or a threat to bring a lethal weapon to school and use it.

PROTOCOL - WEAPONS AT SCHOOL

- → The local law enforcement shall be notified and shall investigate if a weapon is involved. If there is a weapon, the Officer will contact the Deputy Juvenile Officer and make the referral
- → The Deputy Juvenile Officer and the Officer shall decide who is to transport the juvenile to the County Juvenile Justice Center.
- → The Deputy Juvenile Officer shall notify the parents of the juvenile and request them to appear at the Juvenile Office.
- → The Law Enforcement Officer shall bring a preliminary report with the child to the Detention Center. If the Deputy Juvenile Officer is transporting, the report shall be provided to the Deputy Juvenile Officer at the time the child is transported. A detailed report shall be completed and forwarded to the Deputy Juvenile Officer using current procedures.
- → The Deputy Juvenile Officer will conduct an interview and assessment with the student and parent(s) and recommend disposition.
- → The Deputy Juvenile Officer shall schedule a mental evaluation/assessment.
- → The Deputy Juvenile Officer and the School (person designated by the school) shall confer prior to the student being readmitted (if possible).

STUDENT FOOD & FOOD SERVICE PROGRAM

SCHOOL BREAKFAST AND LUNCH PROGRAM

This school year all students will get to eat free for breakfast and lunch, no matter if your family qualifies for free or reduced lunch. If your child would like extra milk it will be 35 cents. Please be sure to send in the 35 cents each day. Breakfast is served from 7:45 a.m. until 8:10 a. m. in the cafeteria.

Notice of EF-AP1 Procedure

In the event meals are not provided at no charge, the district expects students and employees to pay for meals prior to or at the time of receipt. The ability to charge meals is a privilege, not a right, and is subject to the limitations established in this procedure.

Procedure for addressing Past Due Student Meal Charges (only in the event meals are not provided for free by the district)

- → A student may not accumulate more than ten unpaid meal charges.
- → Students may not charge à la carte items.
- → A student with money in hand will not be denied a meal even if the student has past due charges.
- → Students will not be identified, singled out, shamed or punished by the district for the failure of their parents/guardians to pay for or provide meals, and the district will not withhold student records in violation of law.

Alternative Meals

If the district's meal service line is designed to collect payment prior to students receiving food, a student who has accumulated ten unpaid meal charges and is still unable to pay for meals may be provided an alternative meal. Alternative meals will be on the regular serving line and will be available to all students as an alternative to the regular meal. If a student has been provided a regular meal, that meal will not be taken away from the student even if the student should have been provided an alternative meal due to unpaid meal charges.

Interventions

After a student accumulates five unpaid meal charges, the district will encourage the parents/guardians to submit an application for free and reduced-price meals if an application has not been recently submitted, and the student will be referred to a counselor for intervention. The counselor will:

- → Meet with the student to assess to the extent possible whether the student or the student's family is experiencing hardships, barriers or other circumstances with which the counselor could assist.
- → Make repeated attempts to contact the parents/guardians to notify them of the lunch charges, discuss the situation and any other concerns the counselor may have after meeting with the student, and resolve the situation.
- → Encourage the parents/guardians to submit the free and reduced-price meals application and inquire about any assistance that might be needed to complete the application.
- → Provide other resources as applicable.

District employees are mandated by the state of Missouri to report any instances of suspected abuse or neglect to the Children's Division (CD) of the Department of Social Services. District personnel will report

to the CD any instance where a student's arrival at school with no provision for food leads to a reasonable cause to suspect neglect.

Working with Parents/Guardians

To ensure that parents/guardians have ample opportunity to resolve situations involving unpaid meal charges, the district will:

- Provide timely notification to parents/guardians when account balances run low (when applicable) and each time their student charges a meal.
- Invoice parents/guardians for unpaid meal charges during the district's monthly billing cycle, in addition to providing notification of outstanding balances by other means.
- Work with parents/guardians to create a payment plan that allows for the payment of accumulated balances over time.

Debt Collection for Food Service and Delinquent Debt

Unpaid meal charges will be considered a delinquent debt 90 days after notice that charges are due when no payment or payment plan agreement has been made. Unpaid charges will be considered delinquent as long as the district determines the debt is collectible and efforts to collect the debt are ongoing. The district will make reasonable efforts to collect delinquent debt, including turning over unpaid meal charge balances to a collection agency when the superintendent or designee determines such action is in the best interest of the district. The district's Nonprofit School Food Services Account (NSFSA) funds may be used to cover the costs of reasonable efforts to collect delinquent debt, including costs associated with using a collection agency.

LUNCHROOM GUIDELINES

- → Go through the lunch line as quickly and quietly as possible.
- → When you are finished eating, take your tray, milk carton, silverware, etc., to the dishwashing window. Dump all extra food in the trash bins prior to returning the tray and silverware.
- → Stay at your lunch table until you are dismissed by the bell.
- → Trading food or throwing food is not acceptable.
- → Doctor's notes are required for students with milk allergies who need water with their lunch tray.
- → Use good manners at the lunch table at all times.
- → Walk into and out of the lunchroom at all times.

NUT ALLERGY

Nut allergies are becoming more and more of a concern. We ask that you **DO NOT** send in any items containing nut products for class parties because we have several students who have allergies to nuts.

NUTRITIONAL STANDARDS FOR FOODS BROUGHT TO SCHOOL (SEE BOARD POLICY ADF-API)

All school-sponsored events will adhere to the wellness policy guidelines. All school-sponsored wellness events will include physical activity and healthy eating opportunities when appropriate.

The district is committed to providing foods and beverages to students on the school campus during the school day that support healthy eating. The foods and beverages sold and served outside of the school meal programs may meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks standards aim to improve student health and well-being, increase consumption of healthy foods during the school day and create an environment that reinforces the development of healthy eating habits.

SCHOOL Meals

The district is committed to serving healthy meals to children that contain fruits, vegetables, whole grains, and fat-free and low-fat milk; are moderate in sodium; are low in saturated fat; have zero grams trans fat per serving (nutrition label or manufacturer's specification); and reasonably meet the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns, and support healthy choices while accommodating cultural food preferences and special dietary needs.

Research shows that two components—good nutrition and physical activity before, during and after the school day—are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks. Conversely, less than adequate consumption of specific foods including fruits, vegetables and dairy products is associated with lower grades among students. In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high quality physical education, and extracurricular activities do better academically. Finally, there is evidence that adequate hydration is associated with better cognitive performance.

TECHNOLOGY ACCOUNTABILITY

TECHNOLOGY

Students are expected to use the technology in school in the appropriate way and only do searches on the computer/iPads for school instructional use. If the student violates this policy then he or she will not be allowed to use the technology at school.

All students will be required to use the school's internet services while on school grounds and using the device. They will need to log into the school's Smooth Wall with their user id. Students will need to use the school's internet even if they bring their own device from home.

USE OF TECHNOLOGY

The district is required to teach students the characteristics of, and ways to identify, sexual predators; the safe and responsible use of the Internet, including the dangers of online sexual predators, the potential consequences of inappropriate texting and the importance of open communication with responsible adults regarding any inappropriate situation, activity, or abuse.

USE OF ELECTRONICS DEVICES AND RECORDING EQUIPMENT

The Morgan County R-I School District prohibits the use of video or audio recording equipment on district property or at district activities by students except:

- → If required by a school-sponsored class or activity.
- → At performances or activities to which the general public is invited such as athletic competitions, concerts and plays.
- → At open meetings of the Board of Education or committees appointed by or at the direction of the Board.
- → As otherwise permitted by the building principal.
- → If a student brings their own electronic device (Chromebook, cell phone, iPod, etc) to school and it is stolen, it is not the school's responsibility. We strongly encourage students to keep their cell phones at home or in their book bags if they are brought to school.

ELECTRONIC COMMUNICATION BETWEEN STAFF AND STUDENTS

Teachers should not be electronically communicating with students unless it is for an educational purpose. Acceptable communication situations include help with homework, asking questions on an assignment, requesting missing work, or asking for extra time on an assignment. The acceptable communication platform should be through email or Parent Square.

STUDENT BEHAVIOR AND ACCOUNTABILITY

STUDENT RIGHTS

Each student has the right to:

- → Have the opportunity for a free education in the best learning environment.
- → Freedom of speech and of the press so long as the exercise of these are not disruptive.
- → Be secure in his/her person, papers and effects against unreasonable search and seizures; unless there is reasonable suspicion that the student is concealing materials prohibited by the law or this code.
- → Expect that the school will be a safe place with no fear of bodily harm.
- → Expect an appropriate environment conducive to learning.
- → Not be discriminated against on the basis of sex, color, race, religion, national origin, handicap.
- → Expect to be fully informed of school rules and regulations.
- → The right to due process of law with respect to suspension, expulsion, and decisions which the student believes injures his/her rights.

STUDENT RESPONSIBILITIES

Each student has the responsibility to:

- → know and adhere to reasonable rules and regulations.
- → respect the human dignity and worth of every individual.
- → refrain from libel, slanderous remarks, and obscenity in verbal or written expression.
- → study diligently and maintain the best possible level of academics.
- → be punctual and present in the regular school program.
- → dress and groom in a manner that meets reasonable standards.
- → help maintain the school environment, preserve school property, and use care when using school property.

refrain from gross disobedience or other behavior not conducive to the school environment.

ENSURING A POSITIVE WORKING & LEARNING ENVIRONMENT:

The Morgan County R-I School District Board of Education is committed to maintaining a workplace and educational environment that is free from discrimination and harassment in admission or access to, or treatment or employment in, its programs, services, activities and facilities. In accordance with law, the district strictly prohibits discrimination and harassment against employees, students or others on the basis of race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law. The Morgan County R-I School District is an equal opportunity employer. The Board also prohibits:

- → Retaliatory actions including, but not limited to, acts of intimidation, threats, coercion or discrimination against those who:
 - ◆ Make complaints of prohibited discrimination or harassment.
 - The report prohibited discrimination or harassment.
 - Participate in an investigation, formal proceeding or informal resolution, whether conducted internally or outside the district, concerning prohibited discrimination or harassment.
- → Aiding, abetting, inciting, compelling or coercing discrimination, harassment or retaliatory actions.

→ Discrimination, harassment or retaliation against any person because of such a person's association with a person protected from discrimination or harassment in accordance with this policy.

All employees, students and visitors must immediately report to the district for investigation any incident or behavior that could constitute discrimination, harassment or retaliation in accordance with this policy. If a student alleges sexual misconduct on the part of any district employee to any person employed by the district, that person will immediately report the allegation to the Children's Division (CD) of the Department of Social Services in accordance with state law. In accordance with this policy and as allowed by law, the district will investigate and address discrimination, harassment and retaliation that negatively impact the school environment, including instances that occur off district property or are unrelated to the district's activities.

Additional Prohibited Behavior

Behavior that is not unlawful or does not rise to the level of illegal discrimination, harassment or retaliation might still be unacceptable for the workplace or the educational environment. Demeaning or otherwise harmful actions are prohibited, particularly if directed at personal characteristics including, but not limited to, socioeconomic level, sexual orientation or perceived sexual orientation.

Physical Displays of Affection

Absolutely no physical displays of affection are permitted throughout the school day. This includes hugging, holding hands, kissing, and any physical display of affection through contact.

Boy Scouts of America Equal Access Act

As required by law, the district will provide equal access to district facilities and related benefits and services and will not discriminate against any group officially affiliated with the Boy Scouts of America, the Girl Scouts of the United States of America or any other youth group designated in applicable federal law.

DRESS CODE

- → Shorts or skirts must be of reasonable length. Shorts or skirts should also not show any part of a student's bottom or midriff.
- → Students are not to wear clothing with exposed midriff, or articles with spaghetti-straps, backless, or non-compliant tank tops.
- → Students should not wear any clothes that excessively reveal parts of the body.
- → Shoes must be worn in the building. In-line skate/tennis shoe skates are not suitable for wear on school property.
- → "See-through" or mesh blouses and tops that are revealing are not considered proper dress.
- → T-shirts and any other clothing or apparel items (i.e. backpacks, lunch boxes, etc.) with inappropriate, innuendos or provocative sayings or pictures are considered improper and will not be allowed. This includes logos for alcohol, tobacco, drugs.
- → Hats, headbands, hoods, dew rags, bandanas, leg bands, and other types of head gear are not allowed in the building during the day. No rolling backpacks
- → No sunglasses or gloves are allowed
- → Undershirts, undergarments, and long johns should be worn as they were designed, (under other clothes). No undergarments will be visible.
- → Any type of dress that is distracting and attracts undue attention will not be allowed.
- → Pants, trousers, or other garments worn on the lower body will be worn pulled up around the waist, they will not sag.

BLANKETS

Use of or wearing of blankets is prohibited for students in 5th through 8th grade. As the weather gets colder and/or due to varying temperatures inside the school building, please plan ahead and send a jacket or sweatshirt with your student, to keep in their lockers, for use when needed.

CELL PHONES (See BOATD POLICY JFCD)

Bell to bell, no cell! Pursuant to Missouri Senate Bill 68, the Morgan County R1 County School District's Board of Education has updated its policy on student use of personal communication devices. Effective the first day of class, students in all buildings are prohibited from displaying or using personal communication devices from the start of the instructional day to the end of the instructional day, including any breaks between classes and lunch periods. Bell to bell schedule is 8:05–3:15 each day. Devices include: cell phones, tablets, smart watches, personal laptops, bluetooth headphones/ear buds. This is a state law that applies to all public schools in Missouri and is not just our district. Cell phones may be brought to school and kept in backpacks, lockers, or on their person, but are prohibited to be in view during school hours.

- → 1st offence: verbal warning
- → 2nd offence: phone is taken to office and parents are called
- → 3rd offence: Loss of phone privileges (phone must stay at home or checked into the office)
- → 4th offence: ISS for each additional offence

Building principals have discretion, on a situational basis, to choose the appropriate consequence.

PERSONAL ITEMS

Items brought from home are the responsibility of the student. The school is not responsible for items brought from home that are lost, stolen, traded, or otherwise missing by the owner.

CARE OF SCHOOL PROPERTY

Proper care of school property is the responsibility of all students. Any student who destroys school property will be disciplined and be responsible to replace the item. This includes textbooks which are provided by the school and are the property of the school. Each student is accountable for books issued to him/her. Any lost or damaged books will be paid for by the student to whom that book is issued. Each student will also be responsible for chromebooks students use and/or those issued to them for use.

STUDENT SEARCHES

Students and their belongings may be searched if reasonable suspicion exists that there has been a violation of school policies and/or rules or violations of law. Students have no expectation of privacy in lockers, desks, computers, or other district provided equipment or areas. The district will conduct periodic and unannounced administrative searches of lockers, computers, and other district equipment. The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including the parking lot. Additional searches may be done of bags, purses, coats, electronic devices, and other personal possessions and cars in accordance with law. The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances

SCHOOL BUILDINGS AND GROUNDS

- → Students are to obey ALL school personnel while on school property, this including school buses.
- → No running, pushing, loud or obscene talking in the halls.
- → Do not bring ANYTHING to school that you do not need for class work. This includes: knives, any type of electronic devices, any type of cards, toys, water guns, or other nuisance items. These items will be confiscated and may not be returned.
- → No soliciting that is not approved or sponsored by the school.
- → Be courteous to other students and to teachers. Conduct yourselves as ladies and gentlemen.
- → NO TRADING of any type is allowed at school or on school property which includes but not limited to school buses.

LOITERING ON SCHOOL PREMISES

The school does not accept responsibility for the safety or conduct of any students who are on school grounds prior to 7:00 a.m. or after the last bell rings.

OBSCENE LANGUAGE

The use of curse words and other suggestive, obscene language, or gestures that are considered improper on school grounds at any time will not be tolerated.

PLAYGROUND AND OUTSIDE RULES

Your child's safety is our concern. To help ensure safety while on the playground, we have set forth the following guidelines that all students must observe, but are not limited to:

- → Keep hands and feet to yourself.
- → Stay clear of all windows.
- → Play on the blacktop or grass area.
- → There is to be NO rock throwing.
- → No fighting.
- → Do not stand on the slides.
- → One person per swing-do not stand in front of the swings or behind a swing.
- → Obscene and abusive language is not permitted.
- → Always play in an area where the playground supervisor can see you.
- → No tackle football.
- → Stop play and line up when directed by staff.

LUNCHROOM GUIDELINES

- → Go through the lunch line as quickly and quietly as possible.
- → When you are dismissed, take your tray, milk carton, silverware, etc., to the dishwashing window.
- → Stay at your assigned table until you are dismissed.
- → NO SODA is allowed in the lunchroom. This includes lunches brought from home. Drinks containing at least 10% juice are allowed. These are state regulations.
- → Trading food or throwing food is not acceptable.
- → Doctor's notes are required for students with milk/food allergies for a special drink or diet
- → Use good manners at the breakfast and lunch table at all times.
- → Walk in the lunchroom at all times.
- → No cell phone or tablet use during lunch

EXTRA-CURRICULAR

All rules/regulations/and consequences apply to any school sponsored activity.

STUDENT PLANNERS

All students will be issued a student planner. Planners will also be used as hallway passes. Students will be given only one planner for the year and will be responsible for its safe keeping.

DISCIPLINE

The following is not intended to be all inclusive as to the nature or type of misconduct or consequence options. The Administration reserves the right to vary from the following as required by the circumstances of the situation. School rules apply at all school functions, including those on campus, at other schools or sites as well as the transportation to and from an event.

DISCIPLINE CODE

The purpose of the discipline code is to ensure a safe and orderly environment for learning in the school district. A discipline plan is enforced in each classroom. A student is referred to the office in accordance with the steps of that classroom discipline plan. Students who are referred to the office for discipline shall conference with the building principal or available personnel. The following consequence options are not an inclusive list, but represent commonly used consequences.

- → Conference with the principal, parent contact, and/or loss of privileges. Students who are sent to the office may have to fill out a Think Sheet.
- → Loss of privileges, parent contact, and/or partial day of ISS (In School Suspension).
- → One to ten days of ISS.
- → Suspension for one to ten days and ISS.
- → Students may lose the end of the year field trip or any other additional end of the year activities. Students will be readmitted only when accompanied by a parent.
- → The superintendent may suspend the student not more than 90 days or less than 10 days at which time the case may be referred to the Board of Education for permanent expulsion.

STUDENT DISCIPLINE

The Student Code of Conduct, to be a safe, respectful, and responsible learner, is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent, or designee, to be manifestly unfair or not in the interest of the district, the superintendent, or designee, may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

Reporting to Law Enforcement

It is the policy of the Morgan County R-I School District to report all crimes occurring on district property to law enforcement including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF. The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy. In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten days or expulsion of any student who the district is aware is under the jurisdiction of the court.

DOCUMENTATION IN STUDENT'S DISCIPLINE RECORD

The principal, designee, or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

CONDITIONS OF SUSPENSION. EXPULSION AND OTHER DISCIPLINARY CONSEQUENCES

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property, or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. In addition, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school. In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one of the following conditions exist:

- → The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
- → The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
- → The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

Make up work and grades for oss

For short-term out-of-school suspensions, the student will be allowed to complete assignments and receive a grade for the course. However, if a student receives a long-term suspension, as defined by the district, the student will not be allowed to attend school, complete work, or earn a grade for any course. The student will be notified at the time of the suspension whether the suspension is considered short-term or long-term and will be provided appropriate due process when required by law. Students who are allowed to complete work and receive a grade are responsible for contacting the district for the assignments and must submit the completed work immediately after the end of the suspension.

Prohibited Conduct

The following are descriptions of prohibited conduct as well as potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. All consequences must be within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

ACADEMIC DISHONESTY

Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense:	No credit for the work, grade reduction, or replacement assignment.
Subsequent Offense:	No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

arson

Starting or attempting to start a fire, or causing or attempting to cause an explosion.

First Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Restitution if appropriate.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion. Restitution if appropriate.

ASSAULT

→ Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third degree.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

→ Knowingly causing or attempting to cause serious bodily injury or death to another person, recklessly causing serious bodily injury to another person, or any other act that constitutes assault in the first or second degree.

First Offense:	10-180 days out-of-school suspension or expulsion.
Subsequent Offense:	Expulsion.

AUTOMOBILE/VEHICLE MISUSE

Uncourteous or unsafe driving on or around district property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on district property.

First Offense:	Suspension or revocation of parking privileges, detention, or in-school suspension.
•	Revocation of parking privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

BULLYING AND CYBERBULLYING (SEE BOARD POLICY JFCF)

Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law.

First Offense:	Detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	1–180 days out-of-school suspension or expulsion.

DISTRICT BULLYING (SEE BOARD POLICY JFCF)

Bullying – In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or property damage; oral, written, or electronic communication, including name-calling, put-downs, extortion, or threats; or threats of reprisal or retaliation for reporting such acts.

Cyberbullying – A form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. The district has jurisdiction over cyberbullying that uses the district's technology resources or that originates on district property, at a district activity or on district transportation. Even when cyberbullying does not involve district property, activities or technology resources, the district will impose consequences and discipline for those who engage in cyberbullying if there is a sufficient nexus to the educational environment, the behavior materially and substantially disrupts the educational environment, the communication involves a threat as defined by law, or the district is otherwise allowed by law to address the behavior.

School Day - A day on the school calendar when students are required to attend school.

Designated Officials

The principal of each building is hereby designated as the individual to receive and investigate reports of bullying. Each building principal shall designate at least two teachers or administrators in the building who are authorized to receive and investigate reports of bullying in the principal's absence or at the principal's discretion.

The district compliance officer appointed in policy AC will serve as the districtwide antibullying coordinator. The antibullying coordinator will receive all completed investigative reports from all buildings and analyze the reports to identify any information that would inform the district's antidiscrimination and antibullying education and training programs. In addition, the antibullying coordinator will assist in making any relevant reports as required by state and federal law.

Reporting Bullying

School employees, substitutes or volunteers are expected to intervene to prevent student bullying, appropriately discipline the perpetrator, assist the victim and report the incident to the building principal or designee for further investigation and action. Any school employee, substitute or volunteer who witnesses or has firsthand knowledge of bullying of a student must report the incident to the building principal or designee as soon as possible, but no later than two school days after the incident.

Students who have been subjected to bullying, or who have witnessed or have knowledge of bullying, are encouraged to promptly report such incidents to a school employee. Any school employee receiving such a report shall promptly transmit the report to the building principal or designee.

If the bullying incident involves students from more than one district building, the report should be made to the principal or designee of the building in which the incident took place or, if more appropriate, to the principal or designee of the building attended by the majority of the participants in the incident.

Investigation

Within two school days of receiving a report of bullying, the principal or designee will initiate an investigation of the incident. Reports that involve students from multiple buildings will be investigated cooperatively by the principals of each building involved, or those principals may request that the district's compliance officer designated in policy AC conduct the investigation. If at any time during the investigation the principal determines that the bullying involves illegal discrimination, harassment or retaliation as described in policy AC, the principal will report the incident to the compliance officer designated in that policy, who will assist in the investigation. If the alleged bullying involves a special education student or a student with disabilities, the principal will also notify the special education director.

The investigation shall be completed within ten school days of the date the report of bullying was received unless good cause exists to extend the investigation. Upon completion of the investigation, the principal will decide whether bullying or harassment occurred and, if so, whether additional discipline is warranted in accordance with the district's student discipline code. The principal will generate a written report of the investigation and findings and send a copy of the completed report to the district's anti bullying coordinator. The principal or designee will document the report in the files of the victim and the alleged or actual perpetrator of bullying. All reports will be kept confidential in accordance with state and federal law.

If the incident involved allegations of illegal discrimination or harassment, the principal's decision may be appealed in accordance with policy AC. Student discipline may be appealed when allowed by law in accordance with Board policy.

The principal or other appropriate district staff will work with victims and their families to access resources and services to help them deal with any negative effects that resulted from the incident.

Consequences

Students who participate in bullying or who retaliate against anyone who reports bullying will be disciplined in accordance with the district's discipline code. Such discipline may include detention, in-school suspension, out-of-school suspension, expulsion, removal from participation in activities, exclusion from honors and awards, and other consequences deemed appropriate by the principal or superintendent. The district will also contact law enforcement when required by law or notify social media companies of inappropriate online activity when appropriate.

Even in situations where the district does not have jurisdiction to discipline a student for bullying, such as when the acts take place off campus and there is an insufficient nexus to the district, the principal or designee will take appropriate actions to assist student victims. Such actions may include, but are not limited to, contacting the parents/guardians of the victim and the alleged perpetrators, communicating that this behavior is not allowed on district grounds or at district activities, notifying the appropriate district staff to assist the victim, and taking additional action when appropriate, such as notifying law enforcement or social media companies of inappropriate online activity.

District employees and substitutes who violate this policy will be disciplined or terminated. Discipline may include suspension with or without pay, a negative evaluation, prohibition from being on district property or at district activities, mandated training or other appropriate remedial action. Volunteers who violate this policy will no longer be permitted to volunteer.

BUS OF Transportation Misconduct (see Board Policy JFCC)

Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

DISHONESTY

Any act of lying, whether verbal or written, including forgery.

First Offense:	Nullification of forged document. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Nullification of forged document. Detention, in-school suspension, or 1–180 days out-of-school suspension.

DISTESPECTFUL OF DISTUPTIVE CONDUCT OF SPEECH

Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law. (see Board policy AC if illegal harassment or discrimination is involved)

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Drugs/Alcohol (see Board Policies JFCH and JHCD)

→ Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

Therefore, use, sale, transfer, distribution, possession or being under the influence of unauthorized prescription drugs, alcohol, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, counterfeit substances and imitation controlled substances is prohibited on any district property, in any district-owned vehicle or in any other district-approved vehicle used to transport students to and from school or district activities. This prohibition also applies to any district-sponsored or district-approved activity, event or function, such as a field trip or athletic event, where students are

under the supervision of the school district. The use, sale, transfer or possession of drug-related paraphernalia is also prohibited.

For the purpose of this policy a controlled substance shall include any controlled substance, counterfeit substance or imitation controlled substance as defined in the Narcotic Drug Act, § 195.010, RSMo., and in schedules I, II, III, IV and V in section 202(c) of the Controlled Substances Act, 21 U.S.C. § 812(c).

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	1–180 days out-of-school suspension or expulsion.

→ Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	11–180 days out-of-school suspension or expulsion.

→ Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense:	1-180 days out-of-school suspension or expulsion.
Subsequent Offense:	11–180 days out-of-school suspension or expulsion.

EXTORTION

Threatening or intimidating any person for the purpose of obtaining money or anything of value.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense:	In-school suspension, 1–180 days out-of-school suspension, or expulsion.

Failure to care for or return district property

Loss of, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Restitution. Detention or in-school suspension.

Failure to Meet conditions of Suspension. Expulsion or other disciplinary consequences

Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

First Offense:	Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

False Alarms (see also "Threats or Verbal Assault")

Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

First Offense:	Restitution. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	Restitution. In-school suspension, 1-180 days out-of-school suspension, or expulsion.

FIGHTING (See also, "Assault")

Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Gambling

Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense:	Principal/Student conference, loss of privileges, detention, or in-school suspension.
•	Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

Harassment, including sexual Harassment (see Board Policy AC)

→ Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

→ Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

Hazing (see Board Policy JFCF)

Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing may occur even when all students involved are willing participants.

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	1–180 days out–of–school suspension or expulsion.

incendiary devices or fireworks

Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

First Offense:	Confiscation. Warning, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

NUISANCE ITEMS

Possession or use of items such as toys, games, and portable media players that are not authorized for educational purposes.

First Offense:	Confiscation. Warning, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

PUBLIC DISPLAY OF AFFECTION

Physical contact that is inappropriate for the school setting including, but not limited to, kissing and groping.

First Offense:	Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Detention, in-school suspension, or 1-10 days out-of-school suspension.

SEXTING AND/OF POSSESSION OF SEXUALLY EXPLICIT. VULGAR OF VIOLENT MATERIAL

Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

SEXUAL ACTIVITY

Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

TECHNOLOGY MISCONDUCT (SEE BOATD POLICIES EHB AND KKB AND PROCEDURE EHB-AP)

→ Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

First Offense:	Restitution. Principal/Student conference, loss of user privileges, detention, or in-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

→ Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.

First Offense:	Confiscation, principal/student conference, detention, or in-school suspension.
	Confiscation, principal/student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

→ Violations, other than those listed in (1) or (2) above, of Board policy EHB, procedure EHB-AP or any policy or procedure regulating student use of personal electronic devices.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

→ Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

THeft

Theft, attempted theft or knowing possession of stolen property.

First Offense:	Return of or restitution for property. Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Return of or restitution for property. 1-180 days out-of-school suspension or expulsion.

THREATS OF VERBAL ASSAULT

Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear of physical injury or property damage.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

TOBACCO

→ Possession of any tobacco products, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district activity. Nicotine patches or other medications used in a tobacco cessation program may only be possessed in accordance with district policy JHCD.

	Confiscation of tobacco product. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation of tobacco product. Detention, in-school suspension, or 1-10 days out-of-school suspension.

→ Use of any tobacco products, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district activity. Nicotine patches or other medications used in a tobacco cessation program may only be used in accordance with district policy JHCD.

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First Offense:	Confiscation of tobacco product. Principal/Student conference, detention, in-school suspension, or 1-3 days out-of-school suspension.
Subsequent Offense:	Confiscation of tobacco product. In-school suspension or 1-10 days out-of-school suspension.

Truancy or Tardiness (see Board Policy Jed and Procedures Jed-AP1 and Jed-AP2)

Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

First Offense:	Principal/Student conference, detention, or 1-3 days in-school suspension.
Subsequent Offense:	Detention or 3-10 days in-school suspension, and removal from extracurricular activities.

CELL PHONE AND ELECTRONIC USAGE (SEE BOARD POLICY JFCD)

Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

First Offense:	Verbal Warning
Subsequent Offense:	Phone is taken away from the student and turned into the office, parents are contacted, loss of phone privileges/phone must stay at home or checked into the Middle School office each day, ISS

UNAUTHORIZED ENTRY

Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1–180 days out-of-school suspension.
Subsequent Offense:	1–180 days out–of–school suspension or expulsion.

Vandalism (see Board Policy ECA)

Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff or students.

First Offense:	Restitution. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	Restitution. In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Weapons (see Board Policy JFCJ)

- Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.
- → A weapon is defined to mean one or more of the following:
 - ◆ A firearm as defined in 18 U.S.C. § 921.
 - ◆ A blackjack, concealable firearm, firearm, firearm silencer, explosive weapon, gas gun, knife, knuckles, machine gun, projectile weapon, rifle, shotgun, spring gun, switchblade knife, as these terms are defined in § 571.010, RSMo.
 - ◆ A dangerous weapon as defined in 18 U.S.C. § 930(g)(2).
 - ◆ All knives and any other instrument or device used or designed to be used to threaten or assault, whether for attack or defense.
 - ◆ Any object designed to look like or imitate a device as described in 1-4.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

→ Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

First Offense:	One calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.
Subsequent Offense:	Expulsion.

→ Possession or use of ammunition or a component of a weapon.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

PLEASE NOTE:

- → Listed above is a list of offenses that is not exhaustive and the district can discipline a student for any action that is disruptive to the school environment, whether it occurs on or off school property.
- → Consequences may be increased or decreased depending on the circumstances.
- → The district works cooperatively with police and will notify police when a crime occurs on school property.
- → Students with excessive discipline write-ups can miss the end of the year activities such as the field trip and field day.

Local, State, and Federal Guidelines: We at Morgan County R-1 understand the rights of our individual students. We have set forth to uphold the rights, regulations, and the laws set forth by the guidelines of local, state, and federal authorities in compliance with Board Policy and Regulations. Review of these policies can be found in each of the administrative offices. Regulations are found at the conclusion of this handbook in additional appendixes.

Corporal Punishment

No person employed by or volunteering on behalf of the Morgan County R-I School District shall administer corporal punishment or cause corporal punishment to be administered upon a student attending district schools.

A staff member may, however, use reasonable physical force against a student for the protection of the student or other persons or to protect property. Restraint of students in accordance with the district's policy on student seclusion, isolation and restraint is not a violation of this policy.

Searches

- a) Students have no expectation of privacy in lockers, desks, computers or other district provided equipment or areas.
- b) The district will conduct periodic and unannounced administrative searches of lockers,

computers and other district equipment.

- c) The district uses dogs to indicate the presence of alcohol, drugs or other prohibited substances on campus, including the parking lot.
- d) Additional searches of bags, purses, coats, electronic devices, other personal possessions and cars in accordance with law.
- e) The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances.
- f) The details of extracurricular drug testing, if applicable.

(Fourth Amendment of U.S. Constitution, *Policy JFG and JFCI* when applicable)

Notice of Non-Discrimination

The Morgan County R-1 School District is committed to maintaining an educational and workplace environment that is free from discrimination, harassment, and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. The District is committed to providing equal opportunity in all areas of education, recruiting, hiring, retention, promotion and contracted service.

In its programs and activities, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law and as required as required by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. Further, no person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination based on the above listed characteristics under a school nutrition program for which the District receives federal financial assistance from the U.S. Department of Agriculture (USDA Food and Nutrition Service). The following person is designated and authorized as the District's Non-Discrimination and Title IX Coordinator to coordinate compliance with the laws identified above, including to handle inquiries or complaints regarding the District's non-discrimination policies:

Heather Oelrichs, Title IX Coordinator, Section 504 Coordinator, Non-Discrimination Coordinator heather.oelrichs@mcrl.us

701 North Oak Stover, MO 65078 1–573–377–2217 ext 222 8:00am – 3:30pm

For information regarding how to report or file a claim of discrimination, harassment, or retaliation, see Board of Education Regulation AC. Policy and Regulation AC shall govern the grievance procedures, process, and response for complaints and concerns by parents, patrons, employees, or students of the District related to discrimination, harassment, or retaliation on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law. Inquiries or concerns regarding civil rights compliance by school districts should be directed to the local school district's Non-Discrimination and Title IX Coordinator. Inquiries and complaints may also be directed to the Kansas City Office, Office for Civil Rights, US Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; (816) 268-0550; TDD (877) 521-2172.

HIPPA

Background and General Information

The privacy provisions of the federal law, the Health Insurance Portability and Accountability Act of 1996 (HIPAA), apply to health information created or maintained by health care providers who engage in certain electronic transactions, health plans, and health care clearinghouses. The Department of Health and Human Services (HHS) has issued the regulation," Standards for Privacy of Individually

Identifiable Health Information," applicable to entities covered by HIPAA. The Office for Civil Rights (OCR) is the Departmental component responsible for implementing and enforcing the privacy regulation. We here at Morgan County R-I understand the individual rights of each student. If you have any questions or would like to obtain a copy of the policies concerning Information Privacy, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act, Americans with Disabilities Act, Community Service Assurance Provisions of the Hill-Burton Act, Age Discrimination Act please contact the school. Safe Schools Act of Missouri (House Bills 1301 & 1298) Weapons Policy under the, "Safe Schools Act" Students who carry, conceal, or directly or indirectly sell, deliver, or lend any kind of firearm, knife, club, or similar deadly weapon in the school or on school buses or grounds will be referred to the legal authorities and will be suspended and/or expelled from school for one year. The administration and the Board of Education will consider each case on an individual basis, and the final punishment assigned will be determined by the circumstances of the individual case. Weapons are forbidden in vehicles on school property. **Definition** - Possession or use of any instrument or device, other than those defined in 18 U.S.C. - 921, 18 U.S.C. -930(g)(2) or 571.010 RSMo., which is customarily used for attack or defense against another person; any device used to inflict physical injury to another person or the possession or use of a firearm as defined in 18 U.S.C. - 921 or any instrument or device defined in 571.010 RSMo., or any instrument or device defined as a dangerous weapon 18 U.S.C. – 930(g)(2). The policy provides for a suspension for a period of not less than one year, or expulsion, for a student who is determined to have brought a weapon to school in violation of district policy, except that: The superintendent may modify such suspension on a case-by-case basis. This section shall not prevent the school district from providing educational services in an alternative setting to a student suspended under the provisions of this section. This section shall not prohibit allowing a Civil War re-enactor to carry a Civil War era weapon or the possession of firearms for the use of hunter education on school property for educational purposes so long as the firearm is unloaded and handled by instructors trained in the use of such weapons.

Reporting Requirements

- 1. In any instance when any person is believed to have committed an act which if committed by an adult would be assault in the first, second or third degree, sexual assault, or deviate sexual assault against a pupil or school employee, while on school property, including a school bus in service on behalf of the district, or while involved in school activities, the principal shall immediately report such incident to the appropriate local law enforcement agency and to the superintendent.
- 2. In any instance when a pupil is discovered to have on or about such pupil's person, or among such pupil's possessions, or placed elsewhere on the school premises, any controlled substance as defined in section 195.010, RSMo, or any weapon as defined in subsection 4 of section 160.261, RSMo, in violation of school policy, the principal shall immediately report such incident to the appropriate local law enforcement agency and to the superintendent.
- 3. In any instance when a teacher becomes aware of an assault as set forth in subsection I of the section or finds a pupil in possession of a weapon or controlled substances as set forth in subsection 2 of this section, the teacher shall immediately report such incident to the principal.
- 4. The policy shall require school administrators to report acts of school violence to teachers and other school district employees with a need to know. For the purposes of this act, "need to know" is defined to mean school personnel who are directly responsible for the student's education or who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties.

Acts of Violence

School administrators will report acts of violence to teachers and other school district employees with a need to know. For the purposes of this act, "need to know" is defined to mean school personnel who are directly responsible for the student's education or who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties. As used In this section, the phrase "act of school violence" or "violent behavior" means the exertion of physical force by a student

with the intent to do serious physical injury as defined In subdivision (6) of section 565.002, RSMo, to another person while on school property, including a school bus In service on behalf of the district, or while involved In school activities. School administrators will report, as soon as reasonably practical, to the appropriate law enforcement agency any of the following felonies, or any act which if committed by an adult would be one of the following felonies:

- → First or second degree murder under §§ 565.020, .021, RSMo.
- → Voluntary or involuntary manslaughter under § 565.024, RSMo.
- → Kidnapping under § 565.110, RSMo.
- → First, second or third degree assault under §§ 565.050, .060, .070, RSMo.
- → Sexual assault or deviate sexual assault under §§ 566.040, .070, RSMo.
- → Forcible rape or sodomy under §§ 566.030, .060, RSMo
- → Burglary in the first or second degree under §§ 569.160, .170, RSMo.
- → Robbery in the first degree under § 569.020, RSMo.
- → Possession of a weapon under chapter 571, RSMo.
- → Distribution of drugs under §§ 195.211, .212, RSMo.
- → Arson in the first degree under § 569.040, RSMo.
- → Felonious restraint under § 565.120, RSMo.
- → Property damage in the first degree under § 569.100, RSMo.
- → Child molestation in the first degree pursuant to § 566.067, RSMo.
- → Sexual misconduct involving a child pursuant to § 566.083, RSMo.
- → Sexual abuse pursuant to § 566.100, RSMo.

The possession of a weapon under chapter 571, RSMo; committed on school property, including but not limited to actions on any school bus in service on behalf of the district or while involved in school activities. The policy shall require that any portion of a student's individualized education program that is related to demonstrated or potentially violent behavior shall be provided to any teacher and other school district employees who are directly responsible for the student's education or who otherwise interact with the student on an educational basis while acting within the scope of their assigned duties. Acts of violence shall include but not be limited to exertion of physical force by a student with the intent to do serious bodily harm to another person while on school property, including a school bus In service on behalf of the district, or while involved In school activities. The district will, for each student enrolled, compile and maintain records of any serious violation of the district's discipline policy. Such records shall be made available to teachers and other school district employees with a need to know while acting within the scope of their assigned duties, and shall be provided as required in section 167.020, RSMo, to any school district in which the student subsequently attempts to enroll.



Dates

1st Quarter November 7, 2025 2nd Quarter January 16, 2026 3rd Quarter March 13, 2026 4th Quarter May 12, 2026

Times

5th & 6th Grade 12:45-1:15 7th & 8th Grade 1:30-2:00

Important Information

- Awards assembly invitations will be sent home with each student receiving an award during the assembly.
- Awards will take place in the elementary gym.
- When facing the bleachers, please reserve the left side of the orange bleachers for the students.
- Students may sit with their families who attend.

Morgan County R-1 Stover Middle School Supply Lists 2025-2026

5th & 6th Grade

- 5 packages of pencils (12)
- count)
- 1 package of colored pencils1 package of crayons
- 1 package of markers
- 8 glue sticks
- 1 pair of scissors
- 1 ruler
- 1 pencil pouch
- 2 boxes of Kleenex
- 2 containers of disinfectant wipes
- Headphones or wired earbuds
- Shoes for PE-no black soles
- 1 pkg of Mr. Clean Magic Eraser sponges (ART) Reading
 - Highlighter
- -1 spiral notebook
- -1-1 inch 3 ring binder
- -1 pocket, 3 ring folder
- -1 package loose leaf paper

Math

- 1 package loose leaf paper
- 1 package of Expo markers (4 pack)

Science

- 1-3 ring binder
- 1 package of loose leaf paper
- 1 package of tabbed dividers for binders

Writing

- 1 composition notebook
- Folder plastic with pockets and brads for inserting pages

7th & 8th Grade

- 2 inch 3-ring binders (2)
- 2 sets of dividers
- Notebooks (3)
- Loose leaf paper (3)
- 3-folders with pockets
- Highlighters
- calculator**recommended, not required
- Pens
- 50- pencils wood
- 1 package of colored pencils
- 1 package of crayons
- 1 package of markers
- 2 packages of Expo Markers
- 1 Pencil pouch
- Headphones or wired earbuds
- Shoes for PE-no black soles
- 2 boxes of Tissues
- 1 bottle of Germ X
- 2 containers of disinfectant wipes

ELA

- 24 pencils
- Red Folder plastic with pockets and brads for inserting pages

Social Studies

- 1 Spiral notebook or composition notebook 1 packet of notecards
- ** Teachers will give students a list of other supplies specific to their classes at Open House



BEAT 2025-2026 CALENDAR

August 20 1st day of school August 29 12:38 dismissal

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31								

JANUARY 2026							
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January 1-5 NO SCHOOL January 19 NO SCHOOL January 21 NO BEAT

September 1 NO SCHOOL September 2 1st day of BEAT September 22 NO SCHOOL September 29 NO SCHOOL

SEPTEMBER 2025							
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FEBRUARY 2-NO SCHOOL FEBRUARY 9- NO SCHOOL FEBRUARY 2 and 9 are possible Snow make-up days. If we have school we will have BEAT FEBRUARY 16-NO SCHOOL

October 27-29 NO BEAT October 30 NO SCHOOL October 31 NO SCHOOL

OCTOBER 2025								
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29	30 31							

March 4 Family Night March 5 NO BEAT March 6 NO SCHOOL March 16-19 NO BEAT Spring Concerts March 30, 31 NO SCHOOL

November 5 NO SCHOOL November 19 Family Night November 20 NO BEAT November 24-28 NO SCHOOL

NOVEMBER 2025										
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	APRIL 2026								
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April 1-3 NO SCHOOL April 8 NO BEAT

December 15-18 Christmas Concerts NO BEAT December 22-31 Christmas Break NO SCHOOL

DECEMBER 2025											
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MAY 2026										
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31										

26 27 28 29 30

May 4-7 BEAT GRADES K-4 only May 12 LAST DAY OF SCHOOL (without snow days)