



Morgan County R-1 Schools

701 N Oak, Stover, MO 65078
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“The Bulldog Way”
Striving for the Best, We Rise Above the Rest

Position Title: Bus Driver
Department: Transportation
Reports To: Superintendent or Designee

SUMMARY: Bus Drivers accompany and supervise children on the bus as they ride to school and extracurricular trips.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *(Other duties may be assigned as needed)*

- Assumes personal responsibility for obeying all traffic laws and for compliance with the regulations of the Department of Public Safety governing the operation of school buses.
- Assumes major responsibility for the safety of children on the bus conforming to safety regulations.
- Conducts a daily safety check of the bus.
- Reports damages to the interior of the bus to the appropriate personnel.
- Assumes responsibility for sanitary condition of bus. Cleans bus daily and washes at least once monthly.
- Maintains discipline when students are on the bus. Reports behavior problems and student damage to the bus to the appropriate principal.
- Follows assigned schedule, arriving at school with students no earlier than necessary and discharging students only at authorized stops.
- Notifies the proper authority in case of mechanical failure or lateness.
- Assumes and exercises responsible leadership when on out-of-district school trips.
- Transports only authorized students.
- Reports all accidents and completes required reports.
- Performs other duties as requested by the superintendent or designee

SUPERVISORY RESPONSIBILITIES: Supervise children getting on and off the bus as well as while in transit.

QUALIFICATIONS:

- At least 21 years of age.
- Possess a valid Class B, CDL Missouri driver’s license with School bus endorsement
- Physical examination by a licensed Doctor of Medicine within 60 days prior to the date of employment.
- Minimum of two years’ driving experience.
- No current addiction to alcohol or drugs.

EDUCATION and/or EXPERIENCE: high school graduate or equivalency.

CERTIFICATES, LICENSES, REGISTRATIONS: CPR and first aid certification as provided by employer.

TERMS OF EMPLOYMENT: Nine Month Year (180 days), Salary in accordance with board policy

EVALUATION: Performance of this job will be evaluated annually by Superintendent or designee